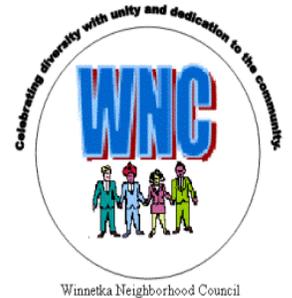


WINNETKA NEIGHBORHOOD COUNCIL

PO Box 3692, Winnetka, CA 91306
(818) 648-6219



www.winnetkanc.com



President	Vice President	Secretary	Treasurer	Sergeant At Arms	
JJ Popowich	Art Sims	Vacant	Erick Lace	Jozef Essavi	
Board Members					
Armineh Chelebian	Marilyn Robinson	Dwight Burgess	Nina Essavi	Nalini Natarajan	Edesa Aghakhan moshabad
Howard Seflin	Edwina Hollins	Lores Rizkalla	Tess Reyes-Dunn		Youth Position-Vacant

From: JJ Popowich
 To: WNC Board Members, Public
 Re: WNC Regular Board Meeting Minutes for 07/10/07

1. Pledge of Allegiance, Call to Order, and Board Members Roll Call.

Board Member	Present	Absent	Excused
JJ Popowich	X		
Art Sims	X		
Erick Lace	X		
Jozef Essavi	X		
Armineh Chelebian	X		
Marilyn Robinson			X
Dwight Burgess	X		
Nina Essavi	X		
Nalini Natarajan		X	
Edesa Aghakhanmoshabad	X		
Howard Seflin	X		
Edwina Hollins	X		
Lores Rizkalla		X	
Tess Reyes-Dunn	X		
Youth Open Seat			
Total	11	2	1

2. **Explanation of Meeting Rules.**
3. **Approval of Minutes from June meeting.**
 - 3.1. Minutes need to be posted.
4. **Public Comments – Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action. The Speaker Card is requested so that the Speaker’s names are complete and correct in the meeting Minutes.**

- 4.1. Ms. Palai wanted to know if anyone was at the July 4th Warner Center Fireworks Show at 6:30 PM. Ms. Palai said she did show up. She was asked to attend and help out and no one was there. She felt there should have been a schedule.
 - 4.1.1. Mr. Sims mentioned that we had a booth there from 12 PM to 6 PM. He went on to say that he was not sure why it went until 6:30 PM, when it closes at 6:00 PM.
 - 4.1.2. Ms. Hollins thanked her for coming and let her know that we are sorry for not letting her know.
 - 4.1.3. Mr. Popowich also asked for a schedule and a list for volunteers and an emergency contact numbers to be distributed to all volunteers for an event. He commented that this should never happen. He also pointed out that he heard from Mr. Seflin, who was one of the first to volunteer was never contacted. He said he notified Ms. Hollins via email.
 - 4.1.4. Ms. Hollins commented she did not receive it but would double check.

5. State and local government representatives updates: Senator Alarcon's representative, Assemblyman Levine's representative, Mayor Villaraigosa's representative, Councilman Smith's representative, Councilman Zine's representative, Department of Neighborhood Empowerment representative, and other local or state government representatives that may wish to attend.

- 5.1. Ms. Carter from Councilmember Smith's office was in attendance. She announced two motions that Councilmember Smith made: 1) A motion to increase the ratio of larger parking lot spaces to compact spaces since the majority sold are no SUV. 2) A motion to do an audit of city owned vehicle issued to staff to use and take home. She also announced that Councilmember Smith will be sponsoring a movie night at the Winnetka Park, August 11th.

6. Guest speaker: Tessa Charnofsky/Area Director Neighborhood Community Services, Office of the Mayor.

- 6.1. Ms. Charnofsky, West Valley Area Director for the Mayor's Office was in attendance. She thanked the WNC for its involvement in the Big Sunday event. She announced a Progress Meeting which is looking at what the City is doing. This will be July 23rd from 5 to 7 PM at the Tarzana Medical Center.
- 6.2. She also announced that one of her goals is to plant 500 trees in her area within the next several months. She is looking to form a committee with the neighborhoods to form a strategy to publicize this. The first meeting will be July 31, 2007, at 5 PM at Canoga Bowl.
- 6.3. Mr. Lace asked if they can be placed at schools.
- 6.4. Ms. Charnofsky said that they have trees available for that but this is for private property owners.
- 6.5. Ms. Charnofsky said that they are working to get the grass along the median mowed. She said that they have a goal of mowing the entire Sherman Way median.
- 6.6. Mr. Popowich asked why, when we pay taxes here, they are all pulled to go to another part of the City.
- 6.7. Ms. Charnofsky said that the issue is a limit of resource issue. She went on to comment that over the years the citizens of the City have voted to pay less taxes and this means there is less.
- 6.8. Mr. Popowich said the point is that we in Winnetka see very little tax money returned to Winnetka.
- 6.9. Ms. Charnofsky commented that she has spoken to the head of Urban Forestry for LA and his goal are every 3 weeks or so. She commented that at least we have these beautiful medians and many don't.
- 6.10. Mr. Sims commented that one of our problems is that even if it's mowed, we still can't get the City maintain the water system.
- 6.11. Mr. Popowich updated Ms. Charnofsky on the money spent and the projects that we're trying to do. He pointed out the costs of some of these and the money wasted. He asked her to help get some focus on this.
- 6.12. Mr. Sims agreed. He pointed out that we can't even get landscapers to work on it until we fix that.
- 6.13. A stakeholder complained that it takes too many people to fix a pothole. He said that it's just too inefficient.

6.14. Ms. Charnofsky said that she would bring that back to the Mayor as an issue.

6.15. She went on to talk about the fact that we are in a drought and that maybe watering too much is something we may need to look at. She suggested that we look at drought resistant plants.

6.16. Mr. Seflin said that he just feels that we see our resources pulled for other areas, but we don't see resources dedicated to Winnetka.

7. Guest speaker representing the MTA regarding a North South Busway corridor.

7.1. The representative from the MTA did not stay for the meeting.

8. Discussion and possible action on arranging to take an inventory of WNC property.

8.1. Mr. Popowich asked Mr. Sims to discuss the agenda item.

8.2. Mr. Sims said that Ms. Hollins needs to have a good accounting of the supplies that are available for use in storage. She commented that there should have been 3 or 4 boxes of the earthquake survival kits. She said she felt there should be some left over.

8.3. Mr. Popowich asked how many were purchased.

8.4. Mr. Lace said that those were used for the CERT program and that all of the original items purchased were distributed.

8.5. Ms. Hollins said that there were several boxes that were there and they are now gone. She also asked about the banner that we have used for years.

8.6. Mr. Lace said that we only have a few small signs

8.7. The issue of the larger banner which was used by the WNC for many years was addressed. Many Board members felt this was the property of the WNC. Mr. Burgess corrected the Board and mentioned this was Ms. Robinson's. Mr. Popowich confirmed this and asked Mr. Burgess to ask Ms. Robinson if she wished to sell the banner to the WNC or if she wished to keep it could she remove the lettering so that it can be used for other purposes for her.

8.8. Mr. Popowich said that going forward we have more items and now we needed to keep track of them better. He asked everyone to ensure that we have a dual record keeping system where the items are logged in by the Treasurer, and the user, or organizer of the event will report the items used to the Treasurer and the Secretary.

9. Update and possible action on the status of the Crosswalk Beautification Program.

9.1. Mr. Popowich said that this was one project he's been working on. He explained that he did contact Councilmember Zine's office for assistance and Mr. Rios directed him to contact other NC's to see how they have accomplished this. Mr. Popowich said he contacted the Reseda Chair and did not get a response. He has since researched the issue himself and has spent the last two days attempting to contact the City department responsible for this. So far he has yet to get a return call. He said his next step will be to contact the department head. He also asked Ms. Charnofsky for assistance.

9.2. Ms. Charnofsky suggested we work with the Beautification program.

9.3. Mr. Popowich said that we have discussed thing with them in the past. He went on to say that the issue is not necessarily funds as we have that, the issue is that we can't get permission from the City or assistance from the City in making it happen.

9.4. She said she will help with this.

10. Update and possible action on the status of the Saticoy Business District Improvement project. This may include a discussion about efforts to work with Food 4 Less on their beautification project.

10.1. Mr. Popowich commented that this is really something that needs to be addressed in the PW-T Committee. He went on to say that he wanted to correct some misinformation that we received. The Chamber of Commerce was reported as in support of this project, but at a recent meeting the Chamber President commented that they voted to wait and see.

10.2. Ms. Chelebian corrected him. She said that we were waiting for a letter from the Winnetka Chamber of Commerce and what we heard back from them during a one on one conversation was that they had voted to hold off until they got some more answers. In terms of our plans Ms. Chelebian she said that we had previously voted to start the process by writing a letter and she's just waiting for that letter so we can start discussions. .

10.3. Mr. Popowich apologized and said he didn't realize he was holding the process up. He said he and Ms. Chelebian would work together on the letter and get this completed as soon as possible.

11. Discussion and possible action on a proposal to contract with a vendor to conduct bi-weekly maintenance of the Winnetka Median. This could include a vote to allocate funds.

11.1. Mr. Popowich announced that we have a bid for the planting and maintenance.

11.2. Mr. Sims pointed out that he has two bids from this company. He said that TruGreen LandCare submitted a bid that was essentially the same with the difference being the cost in plants.

11.3. Mr. Popowich asked if the PW-T Committee had met and approved this project.

11.4. Ms. Chelebian said that they approved the process by which we are going to do this. She said that this is where Mr. Sims is bringing the bids back to the Board to review. She said that she had met with the landscaper from TruGreen LandCare and they took the time to review the project and walked through it and was committed to making it happen. She went on to say that they are going to clean it up, prepare it, and plant it. She then went on to say that they even offered to maintain it as well.

11.5. Mr. Sims also addressed the bid to maintain the median on a weekly basis. He said the proposal was about \$1950.00 a month. He would like everyone to vote to approve his ability to negotiate this for a bi-weekly or longer time frame between care.

11.6. Mr. Essavi said that he appreciates all the hard work the committee and the Chair and Vice Chair have done. He said his major concern would be our ability to maintain it. He said we need the City's help to ensure that we maintain this by getting the irrigation fixed and maintained.

11.7. Mr. Sims said he spoke to Councilmember Zine is willing to work with us on supplying some of those resources. He said we should use the Street Furniture Fund money from Councilmember Zine to maintain the median. He said we can't afford to let the City do it as we can't afford to have it ruined.

11.8. Mr. Popowich commented that he felt that the funds from Councilmember Zine were to be used for the beautification and then we should use your funds for the maintenance.

11.9. Ms. Chelebian commented that we have a large amount of money we haven't spent that we've appropriated to other projects, she went on to say that we really should our money first and then use Councilmember Zine's money for the maintenance. .

11.10. Mr. Popowich pointed out that we can get a better bang for our buck to go through Councilmember Zine for the major chunk of planting and beautification project and then have more money left over in our fund to allocate to future projects.

11.11. Mr. Sims strongly opposed this approach and said that we should just use our money to get this done.

11.12. Mr. Popowich explained his reservations about how DONE will hold off on this project. He pointed out that they may hold it up further for legal issues in the contract, various requirements, and even permits. Councilmember Zine's funds would likely have less problems.

11.13. Mr. Sims said we should just do it. It makes no sense to worry about what DONE will do, we should just move forward.

11.14. Mr. Seflin pointed out that we should wait until the irrigation system is fixed.

11.15. Mr. Popowich pointed out that we will have respect on this Board and if side comments are made he will disband the meeting.

- 11.16. Ms. Charnofsky said that it's best to plant in the fall.
- 11.17. Mr. Burgess asked if the TruGreen LandCare was a City approved vendor.
- 11.18. Mr. Sims said he was not aware.
- 11.19. Mr. Lace said that we should just do it and fill out the paperwork.
- 11.20. Ms. Chelebian commented that the other vendors were City approved.
- 11.21. Mr. Lace made the following motion:

WNC-071007-01: The WNC approves the authorization of the expenditure of up to \$28,000.00 from the WNC Public Works & Transportation Committee reserves to beautify the median on Sherman Way, between De Soto and Corbin Ave, as proposed by TruGreen LandCare in their June 28, 2007 proposal. We further authorize the PW-T Committee to move forward with signing a contract and working with the City to ensure the contract is approved and the project is completed. Furthermore any work on this project, once a Contract is signed, cannot begin until the City has fixed the irrigation system. (Lace-Essavi)

- 11.22. Mr. Essavi seconded the motion, but requested that we add a line in there about allowing the contractor to do the maintenance.
- 11.23. Mr. Popowich said that would have to be separate and called for a vote.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Art Sims	X		
Erick Lace	X		
Jozef Essavi	X		
Armineh Chelebian	X		
Marilyn Robinson			
Dwight Burgess	X		
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		
Howard Sefflin	X		
Edwina Hollins	X		
Lores Riskalla			
Tess Reyes-Dunn	X		
Youth Open Seat			
Total	12	0	0

- 11.24. Motion passed: 12-0.
- 11.25. Mr. Popowich brought up the issue of the maintenance fee. He pointed out that the vendor has proposed \$1950.00 a month which works out about \$23,400.00.
- 11.26. Mr. Lace asked if this shouldn't go through Zine's office first before we discuss it.
- 11.27. Mr. Popowich said if we use the Street Furniture Fund we need to approve it first and then submit it.
- 11.28. Mr. Sims suggested the PW-T look at this and see if they can negotiate a reduction in the fees.
- 11.29. Ms. Dunn commented we can do it for a multi-year deal less.

11.30. Mr. Lace said we can't, we can only do a contract for a year.

11.31. The Board decided to return this section to the Committee for negotiation.

12. Discussion and possible action to officially commend Outreach & Events Chair for her efforts on the recent Outreach events.

12.1. Mr. Popowich moves that we pass the motion to :

WNC-071007-02: The WNC officially commends Ms. Hollins for her recent efforts on behalf of Outreach to the community. (Popowich-Dunn)

12.2. Mr. Lace said he feels that we will lose focus.

12.3. Mr. Popowich said that he sees no reason not to commend someone. He went on to say that the only thing we have is recognition of ourselves. The community is not volunteering and they are not thanking us.

12.4. Ms. Hollins commented that she couldn't do it without the help of the Board members who have assisted her.

12.5. Ms. Dunn echoed

Board Member	Yes	No	Abstain
JJ Popowich	X		
Art Sims	X		
Erick Lace			X
Jozef Essavi	X		
Armineh Chelebian	X		
Marilyn Robinson			
Dwight Burgess		X	
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		
Howard Seffin			X
Edwina Hollins	X		
Lores Riskalla			
Tess Reyes-Dunn	X		
Youth Open Seat			
Total	9	1	2

12.6. Motion passes: 9-1-2

12.7. Mr. Popowich commented that this is the most cohesive and active Board we've had so far. He congratulated everyone on their efforts.

12.8. A stakeholder commented that we should get some of these stories into the Daily News.

12.9. Mr. Popowich asked Ms. Hollins to follow up on that.

12.10. Ms. Natarajan commented that the Indian Independence event is coming up in August and we can get a booth there for \$350.00.

13. Discussion and possible action on the following Committee reports & recommendations:

- **Finance Report (including Treasurer's Report)** (Lace)

- Mr. Lace pointed out that this is the final Financial report for this year. He reviewed the line items. He wanted to point out that we have about 42% of our budget that has not been spent last year.
 - He went on to say that DONE is currently being audited and that may have an impact on us. He said that if any Board member wants to do something he may be able to pay it with a credit card. Currently US Bank is charging DONE and us a 2% fee for every cash withdrawal. Until DONE fixes that, he would like to try to limit the cash withdrawals.
 - Mr. Sims asked about the \$2000.00 fee for the Winnetka Chamber.
 - Mr. Lace explained the history behind the generator issue and what we needed to do to get this paid by DONE, which included multiple invoices, reprints and arguments.
 - Mr. Sims said we could have bought one.
 - Mr. Lace commented that we did discuss possibly buying one but no one could figure out how to house it and maintain it.
 - It was reviewed that this was for the last Oktoberfest and that it's taken us this long to get it paid.
 - Mr. Lace reviewed the budget for this year. He pointed the earmarked funds and that reserved it from past years for this year.
- **Interfaith Committee (Chelebian)**
 - Ms. Chelebian announced they had a meeting and have begun discussing various projects that they can work on. She was happy to report that Mr. Stafford from St. Joseph's the Worker was in attendance. She said that next month they'll have specific projects that they want to work on. Gandhi Day is an event that is coming up and it will happen at a church in Winnetka. This may be a good event for Outreach.
- **Outreach & Events Committee Report: (Edwina Hollins)**
 - Ms. Hollins wanted to thank everyone for helping out with the Warner Center event.
 - She announced that at the last Outreach meeting Steve Zelder has joined the committee. She has spoken to others who would like to work with the Board.
 - The WNC will be participating at the National Night Out at Pierce College on August 7th at Pierce College. She's asking for volunteers.
 - She showed off the updated flyers which can we get printed. She announced that we have a cost of .50 cents a copy for color.
 - She also announced the next newsletter will be in September. She is asking for articles or pictures that we want to include in the newsletter. She can be contacted directly at 818-775-9212.
 - Mr. Lace asked if we can do an article on our budget.
- **Planning & Land Use Management (PLUM) Committee report (Popowich):**
 - *No meeting since there are no pending projects to discuss.*
- **Public Safety Committee Report: (Essavi)**
 - The Committee is now full. The latest member is Alan Schweitzer.
 - He said that they are continuing to work on the overnight parking on Quartz.
 - He said there is a new issue with a dance club on Roscoe. The business is attracting homeless and other people that are causing concerns for the public's safety and the well being of the children. He said the LAPD has advised them how to do the continuous reporting of problems to the LAPD to build a file.
 - Mr. Essavi said that he wanted to talk about the LANC and that the name has been changed from a "senator" to a "delegate". He also said the Congress is forming a "rapid response" team to address City wide issues. Finally he wants every NC to have items on the LANC agenda.
- **Public Works & Transportation Committee Report: (Chelebian) No meeting held.**
 - Ms. Chelebian said that there was no meeting. However she has worked with Mr. Sims and the Principal at Sunnybrae and they will be discussing three project areas on the campus (i.e. gardens, and facility issues with another Charter school).
 - Mr. Sims said he also spoke to the Principal. He said that the Charter school contract was being extended for an additional year. Once the contract comes up she can show that they have filled their quotas and wouldn't be able to have any more space available for the charter school.
- **Rules, Elections, and By-Laws Committee Report: (Popowich)**
 - Discussion and possible action to set the next REB Committee meeting to address items not covered in the last meeting as well as pending election issues.

- Discussion and possible action to approve the following by-law changes as recommended by the REB Committee. Each bylaw amendment will be voted on separately.
- **WNC-REB-061907-02: The WNC REB Committee establishes an Ad Hoc Election Committee which will be in effect for the duration of the 2007 election cycle. The following Board members will serve on this Committee: Dwight Burgess - Chair, Marilyn Robinson – Vice Chair, and Erick Lace. (Popowich)**
 - Mr. Popowich explained the need for this motion was that eventually Mr. Popowich will run for re-election and at that point the Board will need someone to oversee the elections.
 - Mr. Popowich updated the Board on the status of the South Valley Area Election Alliance. He announced the committee had an emergency meeting to determine whether the group should continue. He said that DONE had advised the committee that the promised funds are not available. Where they promised to spend \$25,000 to \$30,000 over the normal DONE expenditures for this event and they have back tracked to now say they only committed to spending \$25,000 overall which is the \$5,000 they would spend per council normally. The committee also spoke about some changes that are being discussed in the 912 Commission to move to a 2 year election system for all NC's on odd years which would in turn be run by the City Clerk. All of this combined with a lack of direction left some NC's in the group feeling like we should go our separate ways.
 - He went on to say that ultimately the group decided to stay the course and work together on our own even if DONE is not supporting it. He went on to say that by the next meeting of the group they would have a post add which can be posted around and which will be the same ad used for planned newspaper buy.
 - Mr. Popowich made the following motion:

WNC-071007-03: The WNC approves the recommendation to create an Ad-Hoc Election Committee for the 2007 election cycle. (Popowich)
 - Mr. Sims seconded the motion.

Board Member	Yes	No	Abstain
JJ Popowich	X		
Art Sims	X		
Erick Lace	X		
Jozef Essavi		X	
Armineh Chelebian	X		
Marilyn Robinson			
Dwight Burgess			X
Nina Essavi	X		
Nalini Natarajan	X		
Edesa Aghakhanmoshabad	X		
Howard Seffin	X		
Edwina Hollins	X		
Lores Riskalla			
Tess Reyes-Dunn	X		
Youth Open Seat			
Total	10	1	1

- **Motion passes: 10-1-1**
- **WNC-REB-061907-03: The Committee adopts the calendar as discussed.**
 - This item was tabled until the WNC receives the revised election procedures for the final approval.

- **WNC-REB-061907-04: The WNC REB Committee appoints Mr. Burgess as the Chair of the Ad-Hoc Election Committee for 2007. (Chelebian) (Approved: 5-0)**
 - This issue was addressed by the first motion under this section of the agenda.

- **WNC-REB-061907-05: The WNC REB Committee recommends the following change to the WNC By-Laws, Article 6, "Composition of the Board of Directors":**

Section A: There shall be 15 Community Stakeholders on the Board of Directors. All committees, subcommittees and/or ad hoc committees shall be made up of members who are elected, ~~selected,~~ or appointed in a manner to be determined by the Board. ~~No single Community Stakeholder group shall comprise a majority of the Certified Neighborhood Council's governing body, unless extenuating circumstances are warranted and approved by DONE.~~

~~Of the 15 Directors, 14 Eight Directors shall be adult stakeholders, over the age of 18, who are "At-Large" Directors elected by the Community Stakeholders from the membership. The 15th Director shall be a Youth Representative who is 16-18 years old, and a Community Stakeholder from the membership. Seven Directors shall be "Appointed" by the eight elected Directors, by majority vote of those present. One member from each of the four Neighborhood Watch organizations in Winnetka shall be appointed, one Youth Representative who is 16—18 years old, and two from any organization within the boundaries of the Winnetka Neighborhood Council. In following the above mentioned process the WNC will ensure that the seven appointed positions shall be representative of all geographic and stakeholder groups within the community.~~

~~**AMMENDMENT 1:** If within 90 days after the "Election Day", and after the Directors have exerted their best efforts, representatives from the Neighborhood Watch organizations in Winnetka cannot be appointed due to lack of nominees, those chairs shall be deemed to be 'at large' and open to any stakeholder desiring to be nominated.~~

Section B: The Youth Representative shall serve for a one year term.

Section C: If the Community cannot elect 14 Directors and one Youth Director than the vacant seats shall be "Appointed" by the remaining Directors, by majority vote of those present. The Youth Director seat may only be filled by a Youth Representative who is 16-18 years old and a Community Stakeholder from the membership.

(Approved: 5-0)

- Mr. Popowich read the motion and opened it for discussion.
- Mr. Sims asked that table these motions to allow everyone more time to read this.
- Ms. Dunn seconded the motion to table.
- WNC-071007-04: The WNC tables the By-Law amendments until the following meeting.
- Mr. Popowich called roll:

Board Member	Yes	No	Abstain
JJ Popowich		X	
Art Sims	X		
Erick Lace		X	
Jozef Essavi	X		
Armineh Chelebian		X	
Marilyn Robinson			
Dwight Burgess		X	
Nina Essavi	X		
Nalini Natarajan			X

Edesa Aghakhanmoshabad	X		
Howard Seflin		X	
Edwina Hollins	X		
Lores Riskalla			
Tess Reyes-Dunn	X		
Youth Open Seat			
Total	6	5	

- o Motion passed: 6-5-1

- WNC-061907-06: *The principal office for the Winnetka Neighborhood Council shall be: ~~20218 Saticoy~~, 20830 Sherman Way, Winnetka, California 91306. All correspondence should be directed to the PO Box 3692, Winnetka, CA 91306.(5-0)*
- WNC-REB-061907-07: *The WNC will amend the WNC By-Laws, Article 7, by adding the following Section:*

Section K: In order to transition from an elected/appointed Board the following will occur:

- 1. Any Board member, appointed between the 2006 and 2007 election cycle, will serve the duration of the By-Law mandated two year term. At the end of the 2 year term in 2008, all appointed seats will become elected seats.*
 - 2. In the 2008 election, the top 7 vote getters will be elected to a 2 year term, with the remaining 3 vote getters winning a 1 year term.*
 - 3. Those elected to a 1 year term will be up for elections in 2009 for a full 2 year term.*
 - 4. During this transition period, if any seat becomes vacant, the seat may be appointed for the duration of that seat's term.*
 - 5. Once a seat becomes an elected seat, any appointments made shall last for the duration of that vacant or vacated seat's term.*
- (Approved 5-0)*

- WNC-REB-061907-08: *The WNC REB Committee recommends the addition of Article 15 to the WNC By-Laws as follows:*
 - 1. Website: The WNC Board, if it deems necessary and by action of the Board, may create a website as an Outreach tool. Any website created by the Board shall be managed by the Outreach & Events Committee which shall approve the posting of all information, with the exception of Board Agendas, Board Minutes, Committee Agendas, Committee Minutes, and Calendar items which shall be submitted by the respective Board or Committee member responsible for such postings and posted without question in the appropriate place on the website.*
 - 2. The WNC Board, may at its discretion select and hire a vendor to maintain the website and may by Board action direct that vendor to generate news articles for the website based on the agenda and minutes with the advice of the Outreach & Events Committee. Any vendor selected shall not use the website for personal gain (with the exception of an approved tag line or logo located at the bottom of the page), nor shall they interject personal opinion into any news item generated. The governance of the relationship between vendor and Board shall fall to the Outreach & Events Committee for review and recommendation and shall require a full Board action before being implemented.*
 - 3. No Board member shall use the WNC website for their own personal gain, nor will they use the website to present a biased view of any issue before the Board or considered by the Board.*
 - 4. Email: The WNC shall by Board action, allow the establishment of email addresses and mailboxes for the use of the WNC Board members. If so approved by the Board emails shall:*
 - a. Be used for WNC official business only.*
 - b. Not contain any offensive language, images, or audio-visual items.*

- c. *Not be used by WNC Board members for campaign purposes.*
- d. *Not be used by WNC Board members to support any candidate for any public office.*
- e. *Not be used to provide for the appearance that any personal position taken by the email address holder represent the views, opinions, or decisions of the Board.*
- f. *Board members may use the WNC provided email address to argue in favor of, or support, the Board's approved position or Board's action.*

Any dispute arising from this policy will be discussed in a public meeting by the Board and the Board's actions shall be deemed final.

(Approved 5-0)

- *WNC-REB-061907-08: The WNC REB Committee recommends the addition of Article 16, "Oath of Office" to the WNC By-Laws.*

Each WNC Board member shall be sworn into office at the next regular meeting of the Board following an election, or at the Board meeting in which they are appointed by the President of the Board, or the presiding officer of the meeting if the President is not available, using the following Oath of Office:

"I do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of California and the Charter of the City of Los Angeles, the Winnetka Neighborhood Council By-Laws, and that I will faithfully discharge the duties of the Winnetka Neighborhood Council according to the best of my ability so help me God."

(Approved 5-0)

- *WNC-REB-061907-09: The WNC REB Committee recommends the following addition of Section E, to Section 1: "Organization" to the Board Rules:*

"E. The WNC may, by Board action, create Liaison (and if appropriate an Alternate Liaison) positions to other organizations and bodies with the purpose of representing the WNC before that body. A Liaison may be any Community Stakeholder selected by the Board. Each Liaison (and/or Alternate) shall be selected by a majority vote of all the Directors present at the meeting at which the Liaison is to be selected at. The Liaison shall serve for a term of 1 year. A Liaison (and/or Alternate) can be relieved from their duty by a vote of a majority of Directors present at the meeting at which the removal item appears on an agenda. A Liaison (and/or Alternate) shall have the following abilities:

- 1. Under the direction and authorization of the Board shall be empowered to speak for the Board at a meeting of the body that they are selected to be a Liaison to.*
- 2. If the body is a voting body, the Liaison shall be empowered to cast a vote on behalf of the WNC, so long as the Board has considered the vote and passed a resolution directing the Liaison to vote in a particular manner.*
- 3. The Liaison shall be required to make a minimum of a verbal report to the Board meeting following each meeting of any body they are appointed to represent the WNC to. The Liaison may, at their or the Board's discretion, submit a written report in lieu of a report at a Board meeting.*
- 4. Shall be expected to attend the meeting of the body they are selected to a Liaison to, or if unable attend shall notify the Board President, Secretary, and if so appointed the Alternate Liaison in sufficient time to arrange for another Board member to attend if necessary.*

Without express written authorization from the Board in the form of a Board action, a Board member shall not represent a personal opinion as an opinion or position of the Board. When expressing a personal opinion in opposition to a Board's position, a Board member should clearly state that their statement is a personal opinion.

(Approved 5-0)

14. Reports from liaisons: LANCC, DWP Oversight Committee, Councilmember Smith's Service Cabinet, VANC (Valley Alliance of Neighborhood Councils).

14.1. Ms. Natarajan commented that she will be attending the upcoming LA River Project meeting.

14.2. Mr. Seflin announced that the DWP has proposed to raise both water and power. There is a series of meetings that will be held throughout the City. He urges any Board member who is interested attend the meeting.

14.3. Mr. Essavi commented that we should vote to oppose this. He asked Mr. Seflin to place this on the next agenda.

14.4. Mr. Sims reminded everyone that the Valley Alliance of Neighborhood Councils has their meeting coming up on Thursday, July 12, 2007. He recommends other Board member's attend the meeting.

15. Adjournment