



**Winnetka Neighborhood Council**  
**YOUTH ADVOCACY COMMITTEE**  
**MEETING AGENDA**  
**Thursday, November 21, 2019, 7:00pm**  
 Limerick Avenue Elementary School  
 8530 Limerick Avenue, Winnetka, CA 91306



[board@winnetknc.com](mailto:board@winnetknc.com) | [www.winnetkaNC.com](http://www.winnetkaNC.com) | @winnetkaNC

	<b>Chair</b>	<b>Vice Chair</b>	<b>Secretary</b>	<b>Youth Rep</b>
	Erick Lace	Madison Lamoreaux	Jill Lace	Ana Karen Estrada
<b>COMMITTEE MEMBER</b>				
Louis Munoz Lamoreaux				

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at [www.winnetkanc.com](http://www.winnetkanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:  
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

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- **1. CONVENE MEETING**
  - **2. PLEDGE OF ALLEGIANCE [1 min]**
  - **3. COMMITTEE MEMBER ROLL CALL/INTRODUCTIONS [2 min]**  
 Introduce Youth Rep Ana Karen Estrada (automatic Committee member per WNC By-laws)  
 Announce resignation of MaryEllen Moreno
  - **4. MEETING RULES & ANNOUNCEMENTS [5 min]**  
 Review Rules of Decorum/Code of Civility.
  - 5. Discussion & possible action on expanding the Youth Committee from current 5 members back to 6 members.**
  - 6. (If the above passes) Discussion and possible action to fill the new Committee seat.**
  - 7. Discussion and possible action to approve Neighborhood Purposes Grants:**
    - a. **For up to \$5,000 to the Grover Cleveland High School (1 of 3 Winnetka High Schools) Band Booster Club for sponsorship of their School Band.**
    - b. **For up to \$1,300 to the Foundation for the Preservation of the Santa Susana Mountains for elementary school field trip with presentations.**
    - c. **For up to \$300 each to each of the 5 public elementary and 1 middle school in Winnetka for sponsorship of their culmination exercises in June, 2020, with WNC sponsorship to be noted in their graduation brochure for a total of \$1,800 for this agenda item.**
  - 8. OTHER NEW BUSINESS**
    - a. Discussion and possible action to identify potential speakers for future meetings.
    - b. Discussion and possible action to identify upcoming events and possible participation by WNC and/or the Youth Committee (possibly sponsoring patriotic events and possible Spelling Bee).

## 9. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS [10 min]

## 10. PUBLIC COMMENTS [3 min each]

## 11. GOOD OF THE ORDER (Individual activities) [2 min each]

## 12. ADJOURN MEETING (About 8 pm)

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### THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com), or
- The Winnetka NC President via email at [DUebersax@WinnetkaNC.com](mailto:DUebersax@WinnetkaNC.com).

### PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.winnetkanc.com](http://www.winnetkanc.com) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at [secretary@winnetkanc.com](mailto:secretary@winnetkanc.com).

### RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

### PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

### SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.