



Winnetka Neighborhood Council

GENERAL MEETING MINUTES

Tuesday, November 12, 2019, 6:30 PM

Winnetka Convention Center (WCC)

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Franklin Solis
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
Erick Lace	Vacant	Victor Lerma	Vacant
Board Members			
Steven Fuhrman	Ajantha Sriramya	Judith Giglio	Jill Kline
Celia Vasquez	Oswaldo Estrada	Youth Representative: Ana Karen Estrada	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1) MEET & GREET (Refreshments) [10 min]

17 # of Guests

2) CONVENE MEETING and PLEDGE OF ALLEGIANCE [1 min]

- a. The meeting was called to order at 6:45 p.m. by President David Uebersax at the Winnetka Convention Center, 20122 Vanowen St., Winnetka, CA 91306.
- b. The Pledge of Allegiance was led by President David Uebersax. Approximately 12 stakeholders and visitors were in attendance.

3) BOARD MEMBER ROLL CALL [2 min]

Board Member	Apr 9	May 14	Jun 11	Jul 09	Aug 13	Sep 10	Oct 8	Nov 12
Ajantha Sriramya	A	A	LE	LE	A	A	A	A
Lisa Reeber	X	X	X	X	X	L (7:00)	X	L(7:01)
David Uebersax	X	X	X	X	X	X	X	X
Erick Lace	X	X	X	X	X	X	X	X
Franklin Solis	X	X	X	L	L	X	X	X
Steven Fuhrman	X	X	X	X	X	X	E	X
Judith Giglio	X	X	X	X	E	X	X	X
Victor Lerma	X	A	X	X	X	X	X	X
Samantha Ludwig	X	X	X	X	X	X	X	X
Jill Kline	/	/	/	/	X	X	X	X
Celia Vasquez	/	/	/	/	/	X	X	X
Oswaldo Estrada	/	/	/	/	/	/	X	X

Ana Karen Estrada	/	/	/	/	/	/	X	X
Gregory Coley	X	X	A	X	A	/	/	/
JJ Popowich	X	A	A	X	X	/	/	/
X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early								

President David Uebersax notes that the Secretary should be on the way shortly.

4) MEETING RULES & ANNOUNCEMENTS [2 min]

A The Board may take action on any item on the agenda, which may be taken out of order.

President Uebersax encourages the community to attend CicLAVia and indicates event flyers are available; the event will be discussed later. President Uebersax addresses the room as to the format of the meeting. Franklin reminds the Council to use speaker cards and be aware that there is a speaking time limit. Franklin reminds our Board Members of this as well.

5) APPROVAL OF MINUTES: We will review and approve the Minutes as available. [5 min]

A Motion to approve minutes for July 9, 2019 (**WNC-2019-111219-5A**)

David announces Lisa, Secretary. Lisa asks if anyone needs copies of the meeting minutes. No one does. David asks if everyone has seen the July minutes. Are there any comments or changes?

Jill asks to clarify who is allowed to vote. David says that, as long as there is a quorum, the vote can be cast. If members were not at the previous meeting, they may want to abstain. Erick notes that if a member feels they cannot speak to the issue, they can abstain. Jill notes a typo regarding the Council name. Lisa notes that this happens during printing. Jill notes to disregard.

Erick moves to approve with no changes. Judith seconds. David notes that this moves from draft to finite form. There was no further discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large			X			
David Uebersax	President			X			
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large			X			
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large			X			
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep			X			
Vacant	At-Large						
Vacant	At-Large						

Motion passes 7-0-5

B Motion to approve minutes for August 13, 2019 (**WNC-2019-111219-5B**)

Erick moves to approve for August. David asks. Judith seconds. There was no discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large			X			
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large			X			
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large			X			
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep			X			
Vacant	At-Large						
Vacant	At-Large						

Motion passed 8-0-4

- C Motion to approve minutes for September 10, 2019 (WNC-2019-111219-5C) [Tabled](#)
- D Motion to approve minutes for October 8, 2019 (WNC-2019-111219-5D) [Tabled](#)

6) GOVERNMENT REPRESENTATIVES: Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, State Assembly Jesse Gabriel, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment General Manager Rachael Beltran or staff (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance. [5 min each, 20 min max]

- A Jennifer Pepke (LAPD Representative). Tomorrow is TipaCop at CPK at Topanga Mall. The tips go toward the Special Olympics, at patrons' request. On Facebook, representative is SLO Pepke. The Facebook page has information on recent vehicle burglaries. The reminder is to always grab your stuff from the car and make sure you lock it up, even in your driveway. Burglary trends aren't as crazy right now. Only two break-ins in a two-week period, just people coming in through the backyards and breaking a window. Holiday tip: when you go shopping, always take your purse with you, people are watching. If you choose to shop all day, do not leave your items in your car. Bring them home or keep them with you. In the past, 10-15 computers were stolen from a car after a recent purchase. If you're leaving for the holidays, make sure somebody is home or the lights are on. If someone knocks at your door, let them know you're there (knock-knock burglars). Every LAPD division has a Neighborhood Watch division. That's tomorrow at 8pm. No stakeholder questions.
- B Blake Clayton representing Supervisor Sheila Kuehl's office. Regarding the street-vending situation taking place: is propane acceptable? No definite answer right now, but it is illegal to use generally. Representative will reach back out to confirm.
 - Franklin asks: if they're not using flames, can they keep a canopy up? Reminds stakeholders that it's a complicated issue. The goal is to make sure that they are legally operating through some kind of process which is not available today. We're trying to answer questions regarding how the food is processed. The matter will take some time, and Franklin appreciates the representative looking into it.
 - Representative says that they will be hosting another Open House event at the Rose Goldwater Center at Owensmouth and Van Owen on November 21 from 6:30-8pm. Representative will distribute flyers when available.
 - Silvia asks if there is in fact something being put in place regarding the vendors. Asks if there is a way to limit the number of vendors. Representative says that this is a city question. Franklin says that there is a maximum allowance based on a particular bill. There are laws to stop the blocking of sidewalks. Franklin will

send the bill to the board. Silvia notes that she was told the County was responsible for policing the number of licenses being issued. Representative says that there is a distinction between those areas outside the city limits and within. There are not enough resources to cover every area and a solution is forthcoming.

Lisa Reeber in attendance at 7:01pm.

- C Robert Jackson is a representative for Scott Schmerelson, School Board Member for District 3. Wants to address sex education. Parents have the option to opt out of sex education in schools. Parents who want to review the core of supplemental education, they can as well, given upon request. Has attended Neighborhood councils and has seen a book circulating. If parents opt out, their children will never see it. Franklin asks if the book is published with the Board of Education, and how it is possible to prevent this book being shared with a child whose parent has opted out. Representative says that the book is not part of the core curriculum and so will not go home with each child. It is each parent's responsibility to make sure that their children do not share the book. Erick notes that only the video in the classroom is mandatory. Representative says that State Legislatures control the optionality. In terms of LGBTQ issues, this will not be discussed in sex education for those who opt out, but it may be discussed in History or other subjects. Representative acknowledges that many parents are upset, but the best way to get the opt-out message is to have the principal share this with the parents. Franklin asks when this dialogue/town hall meeting will take place. Representative is not part of this. He says that the Coalition is upset because they are under the impression that opting out is not possible. If people are given the facts, there would be no need for a coalition. Erick is surprised that this opt-out is not a known fact. Representative acknowledges the power of hearsay. The Board Member agrees that steps should be taken to share this information, but the Board Member has no power to change the curriculum. David confirms that he is visiting next month and asks if there will be an open house. Representative says that he passed out flyers. AB329 is the bill to look at regarding sex education. Franklin asks one last question: is this bill something that's started already? Is this being pushed now, or something for next year? The Representative says that District 3 is working on it right now. No information on the other districts. Samantha asks what grade level this is targeting. Representative says 5th grade.
- D David asks if there are any other reports: Jasmine Elbarbary from DONE. Please complete the demographic survey and focus on emergency preparedness. Emergency Management Department will be coming out to do an LA-Ready presentation. Jasmine will send information ahead of time, especially in wake of fires. David asks when the Council will be able to see the Department General Manager. The listening tour is 38% complete. Possibly next month.
- E No other Government Officials to speak

7) PUBLIC COMMENT: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

- A Judith acknowledges Sharon Shingai, volunteer of the State Park, would like to present MBG for third graders to come to their field trip, hike and learn about the Native Americans from the area and what it was like to be a Native American child 100 years ago. There is a stagecoach, which the kids can sit in, and a herpetology station to learn about the reptiles and amphibians that live in the hills. There are about 20 volunteers and it's a wonderful opportunity. They look forward to meeting with the committee. Franklin asks if the Park is open all year long. The answer is yes. Also that they are open to the Public. The request is for transportation (buses), port-o-potties, correct? Yes, correct. David plugs the State Park System. It's a great thing to set aside land and make it available for public use. Asks Erick when a decision can be reached. Erick says he would like to do it next week at the school. Next Tuesday at the Elementary School will be the discussion to get it on the Council agenda for next month (Handout)
- B Judith acknowledges Bob Degger. Bob Degger speaks to the State Historic Park as well. He notes that third-grade curriculum is Native Americans, so this fits right in. He is hoping for approval at the Committee level and Board level. The money is needed, as the hosted schools are Title I with no money to contribute. The Foundation had been very lucky to have a grant in the past but does not have it right now. Notes that the hike is LAUSD-approved (Handout).
- C Judith acknowledges Maria Sherman and Monica Ramallon representing the Cleveland High School Booster Club. It's a great show and many Winnetka kids feed in from Sutter Middle School. This is for the marching band and color guard. They just hired a band director a few years ago and formed a Booster club. They are now seated

first place for championships. It's not cheap to run a 60+ member group. Buses to and from competitions are extremely expensive, as are props. The kids love it and work so hard. Music education has been slashed by the district and asks for financial support. Music education has proved to transform kids, help with math, and keep kids off the streets. It serves the neighborhood in regards to advertising the district during travel as well. David refers these representatives to our Youth Representative. He speaks toward the Marching Band and congratulates the representatives on their success. Franklin asks for contact information and offers to give his own. Lisa asks if the reps can take pictures during Saturday's event, and they agree. This upcoming one is in Downey. Erick asks if the Principal has approved. The reps say that this is the Booster Club who has its own President, who signed the grant application. BandsattheLand.com and Grover Cleveland Charter High School Music is the Facebook. The grant requests \$5k but will take anything available. Lisa asks if the photos could be sent to the Outreach email so that the Council can post them on the Neighborhood Council website.

- D** Faith Larson moved to Winnetka in July. She found out after moving here that the former RocketDyne site has developers trying to build a multi-use development, including 4k residential units and senior housing. The developer is told they only have to clean up to commercial standards. This is a problem if the developer is creating residential housing. Faith asks that the Water Board do public outreach and allow the community to have their say. Faith says that the public is not being informed. The Board should insist that the Water Board have public input before approving this development or it will be a disaster. Faith's concern is that, with the holidays coming up, people will be distracted. Please write a letter to get the community's input. David gives Faith his card and asks for an email with information. He says he would like to share general information: there are other sites with contaminants, north of this site in Canoga Park that has leached into the area. The area where we are sitting has even become a survey area to see what has reached the waterbed. The Council is given power to speak to these agencies by the City, but other avenues must be explored. Trying to bootstrap so that we can share the information with our stakeholders. Erick asks if the President is referring Faith to Public Works. David asks Steven his thoughts. Steven asks, isn't this about a public utility? This shouldn't go to PLUM, which is about private property, but this is about public use. David notes that this is a matter of public safety as well. Public Works and Transportation – if it goes in the ground, this can be used as a justification to charge money. The Board will explore a solution. Samantha asks that the information be sent to the board. Franklin announces time.
- E** Mikkie Loi representing the Devonshire LAPD Advisory Board regarding the Saddleridge fire. The Board recommends that people prepare ahead of time for the fires. It's not necessary to wait until someone knocks on your door to evacuate. Rep notes that the cell towers are not a priority for the fire department over saving lives and so people should have separate emergency phones. Rep also asks that stakeholders keep the holidays in mind and stay safe. There will be a potluck on November 14. Dishes should serve 6-8 people.

- 8) CicLAvia event in the West Valley:** Presentation from Aeriene Russell and/or other organizers of the upcoming event planned for December 8th, 2019. This is the West Valley's chance to get involved in this burgeoning program, with a route planned along Sherman Way between Lindley and Shoup Avenues (Canoga Park). Discussion to follow as to how WNC might get involved with a booth at the Winnetka Hub near Corbin Avenue. <https://www.ciclavia.org/>

David asks who is representing this event. Arian Russell is the Outreach and Coordinator for CicLAvia, which is coming to the Winnetka area. A nonprofit organization which hosts street fair events. The idea is to enjoy the street without cars. Route is from Shoup avenue to Lindley avenue. The street will be closed from 7am to 5pm. Open to the public from 9am to 3pm. There will be areas for cars to cross. Leading up the event, the organization has presented at Neighborhood Council Meetings and knocked at doors along the route. Every house along the route receives a flyer with information in English and Spanish. All businesses receive a separate flyer. Businesses are encouraged to activate the space and participate. Franklin asked: there are restaurants off of Sherman Way Corridor. Do they have to register to put up a canopy or do giveaways? Rep says that everyone is welcome to do this in front of their own business. The website has a digital map to see what kinds of businesses and activities will be along the route. The rep will leave a stack of flyers for the Council to give away. David notes that he was involved in the Council the first year that this event took place and it's great. Rep says that there are three hubs of activities along the route. One will be near Winnetka and Corbin. Sponsors and City Partners can set up here and host family-friendly activities, also there are restrooms and other facilities. David asks what is near this corridor? He notes that there is an empty building at this corner where developers are looking to put a market. David notes that this event as regards traffic came up at the

previous meeting. The question tonight is: does the Council want to have a booth? CicLavia will provide table, tent, chairs, but they need to know immediately if the Council would like to have a booth. Lisa is all for participating. She notes that set up and tear down will need to be addressed. She is available to work that day. David's family will be at the hub and exploring. Erick asks: is there something we can hand out to people? Franklin notes: yes, we can discuss with Outreach moving forward, once we give the commitment to the booth. Representative discourages handing out water because the event will provide and it's not environmentally friendly. Representative also advocates for the bike repair center, both for people seeking tune-ups and those who have issues that need to be repaired. Canoga bike shop is providing repairs for free. Erick moves that this be supported. The President asks if there is a second. Jill seconds. Jill asks if there is social media to grab. Representative says that there is a social media guide and the Council can be connected to another internal rep. David asks if Lisa is planning to have another meeting this month. Lisa says yes. David notes that details and a sign-up sheet can be taken care of then. Ana suggests shifts, and David confirms this idea. Victor asks if the street is being checked for potholes. Rep says that on some of the routes, potholes have been filled in advance. Erick asks for the question to be called. David asks if there is further discussion, asks for all in favor. 12 in favor. 0 abstaining. 0 opposed. Approved. Ana asks: will the Council need any volunteers? Rep says that she is also the volunteer coordinator and will send flyers regarding volunteer opportunities to the Board email. Ana notes that the volunteer form at the school is very simple and the rep is willing and able to sign off on student hours. Faith asks if residents can volunteer and David confirms, yes. Also notes that the PLUM committee is seeking new members. Rep says that she'll see everyone on December 8. (Two handouts)

9) FINANCIAL CONSENT CALENDAR: Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up. [15min]

A The WNC approves the following items on the Financial Consent Calendar. **(WNC-2019-111219-9A)**

- Moore Business Results Invoices (Outreach)
 - ◊ Invoice #WNC-2019-1001 in the amount of \$598.01 (for activity in the month of October)
- Valentino's expenses for meeting food (Outreach)
 - ◊ November 12, 2019 meeting in the amount of \$50.00
- ExtraSpace Storage (Office)
 - ◊ November Storage expense: \$244.00
- Winnetka Convention Center (Office)
 - ◊ PWT Committee: 9/23: \$100
 - ◊ Outreach Committee: 9/24: \$100
 - ◊ Public Safety Committee: 9/25: \$100

David notes that, whenever possible, the Board tries to approve spending before, then the report follows after. Item A is boiler plate and everything gets approved at once, unless anyone wants to pull out an individual item. Erick motions to approve; Judith seconds. David notes that only the Youth Representative cannot vote. There was no discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					

Oswaldo Estrada	At-Large						X	
Samantha Ludwig	Treasurer	X						
Steven Fuhman	At-Large	X						
Victor Lerma	Assistant Secretary	X						
Ana Karen Estrada	Youth Rep						X	
Vacant	At-Large							
Vacant	At-Large							

Motion passed 9-0-3

10) TREASURER’S REPORT: (Ludwig) Update, discussion, and possible action regarding the status of Winnetka NC finances, Funding portal, and any additional financial reports as needed. [20min]

A Discussion, review, and approve Monthly Expense Report (MER) for October 2019

- “The Winnetka NC Board has reviewed the October 2019 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig//Uebersax) **(WNC-2019-111219-10A)**
- Samantha reviews beginning balance of \$48,845.73, total spent of \$1072.00, Outstanding of \$1770.80 and remaining balance of \$46,002.93.
- Budget is divided into subcategories.
- Purchases are broken down in an itemized fashion. Includes UPS printing, pizza for meetings, the meeting room rental, mass emailing service, and invoices approved through this meeting, as well as the Halloween event at the Winnetka Recreation Center, a reimbursement for Erick, finally approved, and a payment to get business cards for new board members.
- This is followed by receipts.
David asks to approve. Erick moves to approve. Judith seconds. There was no discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passes 9-0-3

B Discussion & possible action to purchase branded polo shirts for new board members at a cost of up to \$75 each (Currently need up to 9 shirts).

- Erick shows shirt and color. David asks who has a shirt and does not need a new one. Judith raises her hand. Victor, Lisa and Franklin would like one ordered. Question of whether these would be worn to the meeting.

David notes that these are primarily for events (branding and nametags). Steven notes that he doesn't like wearing hats. Franklin is open to wearing them at public events. He thinks having them at the monthly meeting should be optional. David asks Lisa's opinion. Lisa says having something to identify the Council is important while out in the community. Jill has no strong opinion. Ana says the Council looks more unified with the shirts. Oswaldo no strong opinion. Silvia has no strong opinion. Victor in favor. Judith says either way. Jill asks if it might be easier to have non-nametags, general t-shirts to order ahead of time. Erick says that the idea is to order the shirts ahead of time and embroider the name last-minute. Erick notes past event in which the Council was not recognized without some kind of t-shirt. Silvia asks again, wouldn't it be cheaper to do t-shirts without names? David asks if there is a motion to order the specific shirts Erick has presented. Erick motions. Jill asks for clarification that it is exactly these shirts. Jill seconds for discussion, not for approval. David likes the idea, but notes that it is polyester, which is a pain. Some of the Council already has these shirts. David also suggests hats instead. Erick notes that the price of ordering the shirts can be cut in half. Samantha says t-shirts are the way to go. Ana notes that using the t-shirts is already branding the Council. Nametags can be pinned to shirts later. Because there is a lot of turnover, it's more efficient to use disposable nametags. Oswaldo notes that the shirts can be differentiated as to Volunteers, Board Members, etc. Erick notes that these shirts were intended only for Board Members. David asks if there is any more discussion. Calls vote for motion to order Erick's suggested shirts. David clarifies whether the vote is to purchase 9 shirts or 1-9 shirts. Jill says that this vote should be all or nothing – 0 or 9. Erick agrees. David notes that there is an option to not embroider the shirts. Judith notes that \$75 is a lot of money for shirts. David asks for a vote. Cost will be \$37.50 for as many shirts needed (for those who do not already have them). Samantha notes that, since some of the shirts are already embroidered, should names be embroidered for consistency? David calls for financial vote. Erick moves to approve and Judith seconds. There was no further discussion and vote was taken on WNC-2019-111219-10B.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian		X				
Jill Kline	Assistant Parliamentarian		X				
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary		X				
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer		X				
Steven Furhman	At-Large		X				
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion does not pass with 4-5-3

David asks if anyone wants to look into new t-shirt options going forward. Ana asks if the Council is open to t-shirt designs from Council members. David says yes, but it should include the logo and color. Ana also asks about how to join Outreach committee. Is told to just show up.

C Discussion & possible action to purchase Business Cards for each board member at a cost of up to \$50 each (Currently need up to 15 sets).

- There is now a vendor that has been selected. David asks if there is a motion to approve with a cost of \$50 each up to \$500 total. Erick so moves. Lisa seconds. Samantha asks if positions will be on the business cards, since they change every year. Steven asks that the Board ensures the cards are proofread. Franklin approves,

as does Lisa. Jill asks if everyone can proof their own cards. David says yes. Jill asks if the Council is using the City printer and asks if they are union, but the answer is uncertain. Ana agrees that everyone should approve their own. David says the email to use should be mandatory. Title and phone number are optional. Samantha notes that personal phone numbers should not be on the cards. Only the official email should be used. Judith agrees that personal information should not be on the cards. Jill and Lisa agree. Franklin says it should be case by case, as he doesn't want to write his number each time. The idea is that you're handing your card out to individuals who you trust with that information. Otherwise, only the general email can be given out. Franklin notes that the vote should not be to conform the phone numbers, but that it should be an individual decision. The vote stands that title and phone number are optional. Jill asks for the printer name confirmed. Samantha confirms City of LA Publishing Services. Also notes that it is on the Google Drive. David asks if a vote can be called. There was no further discussion and vote was taken.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passes 9-0-3

- D** Discussion and possible action on setting up an Administrative Expense or Contract Billing agreement with AppleOne for Board Meetings (estimated for up to \$100 for 4 hours).
- David asks if this should be approved as \$100/month so that this can be approved via the monthly expenditure report. This might be expanded to other committee meetings in the future, but not at this time. Erick moves to approve, Judith seconds. There was no discussion and vote was taken. Victor was in the restroom.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer	X					

Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary				X		
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passes 8-0-3

E Discussion and possible action on setting up an Administrative Expense or Contract Billing agreement with UPS Store (or other vendor) for printing services related to Meeting Agendas and Minutes.

- Options are to pay with a credit card each time or set it up ahead of time. This vote is to preapprove a purchase. Erick moves to approve, Lisa seconds to move to discussion. Celia recommended to Jill R&R printing, which is cheaper, but they have restricted hours. They are also local, which Jill likes. David notes that they are also a small business. Celia says the lady who runs the shop is very nice. They are located on 20759 Plummer in Chatsworth. Jill notes that UPS gives greater flexibility. Lisa asks if R&R can do monthly payments. Jill says she's sure they do. Samantha asks for the hours; Jill says 8-5 but cannot locate weekend hours. Samantha asks if the minutes can be emailed and picked up. Celia says yes, but that they are closed Saturdays and Sundays. Erick notes that he likes working with smaller vendors, but the Council needs the flexibility of printing on the weekends. Erick also recalls some deal with Office Depot. Samantha says she thinks it's 10% off if you say you're with the Neighborhood Council. David asks if this contract should be approved and potentially set up a second contract later. There will be a follow-up motion for R&R at a later date. Samantha notes that the motion here includes other vendors. Erick would like to stick with UPS. David notes that R&R will come later. David asked if a vote can be called. Motion stands at "Approve setting up and an Administrative Expense or Contract Billing agreement with UPS Store". There was no further discussion and vote was taken on WNC-2019-111219-10E.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramy	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passed 9-0-3

F Discussion & possible action to authorize purchase of conference microphones for use at WNC meetings, up to a cost of \$50 plus shipping.

David asks if AppleOne can provide this. AppleOne says that they supply the minute taker. Jill has been recording with a microphone. Erick asks: isn't this for the record keeper? Jill asks: is this important if the Council is not going to

be using AppleOne? Samantha says this doesn't seem necessary. Steven says not to spend money on anything unnecessary. Motion not put up for vote.

G Discussion and possible action to authorize purchase of spinning wheel to be used at booths for promotional materials distribution at Outreach events.

David notes that there should be some excitement at the booth. Lisa says that this spinning wheel that is pictured can be both a floor model or a standing model. Erick asks: can this be as small as 30 inches or as tall as 60? Lisa confirms, yes. David notes that he did not put the dollar amount on the agenda, so this item is tabled and will be voted on later. Can be discussed. Erick says he thinks it is a good idea. Samantha notes to include a dry-erase marker in the cost total for next month. Vote tabled due to no expense amount put on agenda item

H Discussion and possible action on approving WNC info sheet and associated printing costs.

- The pamphlet will have general information about WNC including the purpose of the WNC, council meeting dates, council contact information, and community resource information including 311
- Pamphlet will be handed out at the disaster preparedness fair and the Winnetka Rec Center Halloween event
- Printing costs not to exceed \$100

Item was approved at last month's meeting.

I Discussion & possible action to approve "proposed action" recommendations in Storage Facility Visual Inventory (dated 07/16/19)

Item was approved at August's meeting.

David asks if anyone wants to make recommendations. Samantha notes that this was voted on before. Apparently the extra paper cannot be donated to schools because it's considered a use of public funds. David notes that the laptops, printers in storage must be put to an annual inventory. This keeps things simple. Toner is purchased at the end of the year for Secretaries and those doing a lot of printing. David notes that it is important to use the paper that is in storage. Erick asks if there is anything to do to get paper to the schools. Not to make a gift. But if the Council can give money to the schools, why not paper? David notes that if there was a specific event at the school that needed paper, this could be used. Samantha suggests something like was done at the Halloween event where a contest was run. Also suggests that perhaps the paper can be given to the printers (R&R) for a discount. Samantha has made recommendations on donating inventory which is currently taking up a lot of space. Samantha has visited on numerous occasions but feels that a group should go together to determine what can be thrown away. Celia suggests that schools sometimes have events to take electronics

J Discussion & possible action to approve payment in the amount of \$250 to Canoga Park Chamber of Commerce for participation in the 2019 Memorial Day Parade per earlier motion for previous fiscal year.

- David notes that, because the Council committed to this expense last year, they are still committed to working with Dunn. Erick notes that this is embarrassing that the Council said they would support this in May, but now it's October. Steven notes that they never presented the Council with a bill. David agrees that it would be nice to settle the debt, regardless of paperwork. Samantha asks whether this was specifically voted on, and where the record is. David refers to past meeting. Steven says it was the meeting right before—the April meeting. Erick motions, Jill seconds. Samantha notes the May 14th meeting had a motion to approve. David notes that the motion be amended to drop from \$250 to \$125. The motion is to authorize taking this expense into this year's budget. Steven says it's not necessary to vote without a physical invoice. David notes that this prevents further embarrassment, so that the payment can be offered as soon as the bill is present. Samantha notes that this is a small amount and the vendor is not pursuing and these kinds of motions should not be made in future. Jill asks if the Council is planning to participate in the upcoming year and if this would be an issue for the coming year. David says that he would prefer that the Council pay what they had committed to

pay. He would like to be involved even more this coming year. The Church has a lot of activities involved in this. A truck/trailer comes out with a band in front of Valentino's. This motion simply allows us to pay for what the Council had already agreed to pay. Steven suggests the Council votes on it now. Samantha asks if there is an option to support this event in the 2020 year for more than was asked. David says they asked for more last year and the Council agreed on \$125. Lisa calls roll: Erick motions, Judith seconds. David notes that nothing will be acted upon until there is an invoice. There was no further discussion and vote was taken on WNC-2019-111219-10J.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Ajantha Sriramya	At-Large				X		
Celia Vasquez	At-Large					X	
David Uebersax	President	X					
Erick Lace	Vice President	X					
Franklin Solis	Parliamentarian	X					
Jill Kline	Assistant Parliamentarian	X					
Judith Giglio	At-Large	X					
Lisa Reeber	Secretary	X					
Oswaldo Estrada	At-Large					X	
Samantha Ludwig	Treasurer	X					
Steven Fuhman	At-Large	X					
Victor Lerma	Assistant Secretary	X					
Ana Karen Estrada	Youth Rep					X	
Vacant	At-Large						
Vacant	At-Large						

Motion passes 9-0-3

11) NON-CONSENT CALENDAR:

A Discussion and possible action to fill Board Vacancies [15min]

- Consideration to appoint a candidate for the At Large Director Seats (expiring 2023)

David notes that one Board Member was going to be active but is not here tonight and was not able to make it last month. Asks whether this individual should be removed. Erick suggests a removal. David asks if this can be done without it being spelled out on the agenda. Samantha asks, can someone ask him to resign? Erick asks to table this for now and make it a more direct ask for next year. David notes that there are still two vacancies and this would be a third. David speaks about Betty Ross. Her husband had been in hospice and passed away last week. David calls for a moment of silence. David is enthused to get new board members and make a difference.

- Election of vacant Office positions (Assistant Treasurer, Assistant Parliamentarian) Completed at last month's meeting.

B Discussion & possible action to approve WNC magnet design incorporating website and social media accounts.

- Overall discussion may lead to further refinement as to refinement of the type of Content will be published where it represents the WNC Board as a whole [Agenda item can be disregarded as it is from last month's agenda.](#)

12) CONSENT CALENDAR: Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at for discussion. [No discussion.](#)

13) REGULAR COMMITTEE REPORTS & MOTIONS:

A Outreach & Social Media Committee (OSM) Report (Reeber) [10 min]

- NOTICE: Meetings are held at the WCC on the 4th Tuesday of each month at 7:00 PM
 - ◇ Report and guidelines for use of new WNC NextDoor accounts.
 - ◇ General update on Committee plans and activity
- Lisa notes that she will have more updates next month. Suggests that some of the committee meeting days are back to back and one of the committee meetings may be moved one week early. David notes that the default PLUM meeting should not be moved. Suggests that it's difficult for some people to be at multiple meetings that happen at the same time. In the past, David would have two committees meet back to back. Lisa suggests that these announcements come earlier in the meeting when more people are present to let them know that help is needed and get people excited. One idea is to host a talent show, but this would require more people and time. Lisa asks for anyone interested to be sent to the Committee. Asks: is the Council allowed to get help through the local college, perhaps a student in marketing? Is there anything that would prevent that? David says no. Lisa says she would like to approach Pierce regarding this. Ana says that she would like to offer some ideas and asks when the next meeting is. Lisa says it's the 26th from 7-9pm. David says: let him know when the meeting is happening. Jill asks about bumping the meeting up this month to avoid a conflict with the Thanksgiving holiday. Lisa also says that, if any Council member has a message to push out, please get this to the Outreach Committee to publish. David also mentions, with regards to remodeling, to support this. David asks what's happening with NextDoor. Jill says that the Council is signed up with Board@Winnetka. Jill has a meeting scheduled for next week on how to manage this account. David asks: is everyone getting emails? Franklin says yes, too many. Jill says it's a lot right now and has been trying to login to change. David outlines the differences between the information that's coming to council members from various stakeholders. David notes that, if you unsubscribe from an individual post, you will unsubscribe from the entire board. Jill suggests that everyone unsubscribes from everything and notes that it is your responsibility to look up the individual information that you need. David suggests that all of this should go to your Council email address for easy searching. The Council is trying to ascertain if forwarded items are saved in both accounts. He advises that everyone figure out how they want to access their emails. Need to ensure enough storage space. David asks: does Jill have access to the Facebook page? Jill says no. Franklin is working on this.

B Planning & Land Use Management Committee (PLUM) Report (Popowich) [10 min]

- NOTICE: Meetings are held at the WCC on the 3rd Tuesday of each month at 6:30 PM
 - ◇ Discussion as to the membership of PLUM Committee, and the possibility to resume Regular Meetings in November to provide for a presentation from the consultant for the proposed Grocery Outlet Project.

David asks who on the committee can meet next week. Franklin is available. Asks if there are others interested in joining the committee. Jill said her husband would be. David suggests PLUM meeting next Tuesday. Three people will be in attendance. The committee should be 5 people in order to achieve a quorum with 3 people. Jill asks to be included in this. Erick says the committee should be 5-7.

C Public Safety Committee (PSC) Report (Ludwig) [10 min]

- NOTICE: Meetings are held at the WCC on the 4th Wednesday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity
- Samantha says that the meeting will be on the third Thursday. Last meeting discussed homelessness. The plan is to handout to people in the neighborhood. Disaster and Fire Preparedness should also be a topic of discussion. David notes that Senator Stern discussed a wide range of topics, but specifically: homelessness, mental health, drug addiction. At PLUM, the committee will discuss additional items.

At this point Franklin noted that the time was past 9:30 and the meeting should adjourn soon. The remaining categories in the agenda were not discussed if not addressed in the Good of the Order final statements, as noted below.

- D Public Works & Transportation Committee (PWT) Report (Uebersax) [10 min] [No Report](#)**
 - NOTICE: Meetings are held at the WCC on the 4th Monday of each month at 7:00 PM
 - ◇ General update on Committee plans and activity (November and December Meetings will not be held on 4th Mondays, but there could be a Special Meeting or Transportation Town Hall).
 - ◇ Update on changes to the timeline for the DeSoto Pipeline Project.
 - ◇ Discussion as to planning for the 2020 Spring Clean, suggested for April 18, at Winnetka Park.
 - ◇ Possible coordination with Winnetka Walkers/Watchers organizations which is promoting safety and community activity along the Los Angeles River Bikeway.
- E Youth Advocacy Committee (YAC) Report (Lace) [5 min] [No Report](#)**
 - NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - ◇ General update on Committee plans and activity
- F Budget & Finance Committee (B&F) Report (Ludwig/Uebersax) [2 min] [No Report](#)**
 - NOTICE: Meeting TBD (Location to be decided)
- G Elections & By-Laws Committee (REB) Report (Uebersax) [2 min] [No Report](#)**
 - NOTICE: Meeting TBD (Location to be decided)

14) OFFICER & LIAISON REPORTS: [No Report](#)

- A President's Report (Uebersax) [5 min]**
- B Secretary's Report (Reeber/Lerma) [4 min]**
- C Budget Advocate/Budget Rep Report (Uebersax/Ludwig) [5 min]**
- D LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [2min]**
- E LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [2 min]**
- F Valley Alliance of Neighborhood Councils (VANC) Report: (??) [3 Min]**
- G LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [2 min]**
- H LA Public Works Liaison Report: (Uebersax) [2 min]**
- I Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [2 min]**

15) GOOD OF THE ORDER [2 min]

David notes Spring Cleaning on the 18th. The DeSoto Pipeline project will be brought in once guidelines are established. This will be regarding pipe down Mason and DeSoto over a couple of years. They will be invited to comment in January. Winnetka Walkers and Watchers notes people who are doing things they shouldn't be. Samantha notes that agenda items should be approved one week in advance to allow people to go through them. David notes that one physical posting must be made at the park in Winnetka, and that he posts it in six separate locations. By law, there must be one physical location, but the more the merrier. Samantha also notes that distributing it a week early gives the opportunity to correct any issues or errors. Lisa notes the Translation Services line at the bottom of the agenda. This needs to be changed.

16) MEETING ADJOURNED [Meeting adjourned at 9:40pm.](#)

Minutes taken by Lindsey Davis, Apple One

Minutes finalized by Lisa Reeber, Secretary WNC

Minutes approved March 10, 2020

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.