



Winnetka Neighborhood Council

GENERAL MEETING MINUTES

Tuesday, July 09, 2019, 6:30 PM

Winnetka Convention Center,

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Treasurer	Secretary	Parliamentarian
David Uebersax	Samantha Ludwig	Lisa Reeber	Erick Lace
Vice-President	Assistant Treasurer	Assistant Secretary	Assistant Parliamentarian
JJ Popowich	Gregory Coley	Victor Lerma	Sayed Amir Malekpour
Board Members			
Steven Fuhrman	Franklin Solis	Judith Giglio	Ajantha Sriramya
John Poer	Vacant	Youth Representative: Vacant	

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. **MEET & GREET** (Refreshments) [10 min] 14 # of Guests
2. **CONVENE MEETING** Meeting called to order at 6:45 pm
3. **PLEDGE OF ALLEGIANCE** [1 min]
4. **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Apr 9	May 14	Jun 11	Jul 09
Gregory Coley	X	X	A	X
Ajantha Sriramya	A	A	X	LE
Lisa Reeber	X	X	X	X
David Uebersax	X	X	X	X
Erick Lace	X	X	X	X
Franklin Solis	X	X	X	L
JJ Popowich	X	A	A	X
John Poer	A	A	A	E
Steven Fuhrman	X	X	X	X
Judith Giglio	X	X	X	X
Sayed Amir Malekpour	X	A	A	A
Victor Lerma	X	A	X	X
Samantha Ludwig	X	X	X	X
Tamicka Easley	A	X	X	/
Vacant	/	/	/	/

X = Present, A = Absent, E = Excused, / = Not on the Board at this time, L = Late, LE = Left early

Mr. Uebersax announced that Board Member, Tamicka Easley, moved out of Winnetka and stated she can no longer serve on the board. He states he would like the board to recognize her and other past board members.

5. MEETING RULES & ANNOUNCEMENTS [2 min]

The Board may take action on any item on the agenda, and agenda items may be taken out of order.

6. APPROVAL OF MINUTES [5 min]

- We will review and approve the Minutes as available.
 - i. Motion to approve minutes for May 14, 2019 (WNC-2019-070919-01) Mr. Solis arrived at 6:51 pm
 - ii. Mr. Lace moved to accept May minutes and Mr. Coley seconded the motion
 - iii. Vote taken on WNC-2019-070919-01

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gregory Coley	Assistant Treasurer	X					
Ajantha Sriramya	At-Large	X					
Lisa Reeber	Secretary	X					
David Uebersax	President	X					
Erick Lace	Parliamentarian	X					
Franklin Solis	At-Large	X					
JJ Popowich	Vice President			X			
John Poer	At-Large						X
Steven Fuhrman	At-Large	X					
Tamicka Easley	At-Large					X	
Sayed Amir Malekpour	Assistant Parliamentarian				X		
Victor Lerma	Assistant Secretary	X					
Samantha Ludwig	Treasurer	X					
Judith Giglio	At-Large	X					
Vacant	Youth Rep.						
		10		1	1	1	1

Motion passed 10-0-1

- iv. Motion to approve minutes for June 11, 2019 Item moved to August to give time for adequate review.

7. GOVERNMENT REPRESENTATIVES [5 min each, 20 min max]

- Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.

Scott Schmerelson, LAUSD Board Member for District 3

-He introduced his Community Representative, Robert Jackson. They have another meeting at same time as WNC so one will attend each meeting and then switch the next month.

-Mr. Schmerelson states the schools in his area are Limerick, Sunny Brae and Winnetka. He added that he will still be available if someone has a need concerning Fullbright, Stanley Mosk or Sutter.

-He reports that school buildings are available to lease for meetings. The process used to be difficult but now it is all online. There will be no charges for this first year.

-He reports that LAUSD passed a Safe Gun Storage Resolution where all families will be asked to sign a form that states if there is a gun in the home that it will be locked in a safe. Signing of

form is encouraged but not mandatory.

Mayra Wallace, Field Representative for Assemblyman Jesse Gabriel

-She reports there are still 12 bills on floor and 3 are authored or co-sponsored by Assemblyman Gabriel. These are AB 330 (increases funding for legal aid), AB 624 (mandates addition of domestic violence and sexual assault hotline numbers on student IDs) and AB 1188 (allows for tenants to let family members, at risk of homelessness, live with them for up to 12 months without risk of eviction).

Blake Clayton, Field Deputy for LA County District 3 Supervisor, Sheila Kuehl

-He announced that the county is suing Edison for damages from the Woolsey Fire.

-He reports that the county is halting use of Round-up and is requesting suggestions for alternatives. Go to dpw.lacounty.gov/glyphosate for more information.

-There is a new App for LA County trails, called Trails LA County. There are filters for length, difficulty, if dogs are allowed, etc. You can, also, access it via web at trails.lacounty.gov

Jasmine Elbarbary from Department of Neighborhood Empowerment

-She introduced herself as the contact for WNC and will be attending the WNC meetings.

-She states there will be a summer Civic Youth Leadership class

-She reports that any budget roll-over amounts will be reconciled by August 2nd.

8. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

A Stakeholder asked about the sidewalk construction that is going on specifically between Sherman Way and Saticoy. He stated safety concerns. He was directed to safesidewalks.lacity.org for more information or to report safety concerns.

9. **Discussion and report** by representatives of Los Angeles DWP:

Christina Holland, Andrew Kim and Genevieve Han gave the presentation (see handout given at meeting that details work area and timeline for each phase).

- Detailed presentation regarding the pipeline projects impacting Winnetka including construction to replace LADWP's De Soto Avenue Mainline pipe:
 - i. The existing 6-inch cast-iron mainline is over 60-years old and will be replaced with a more substantial 12-inch, earthquake resilient ductile iron mainline on a one-mile stretch from Nordhoff St. to Bryant St.
 - ii. To minimize impacts to the community, work will be completed in 5 Phases and work hours will coincide with zoning for the area. Work on Phase 1 is scheduled for June 16 through mid-August and includes the stretch of De Soto Avenue from Nordhoff St. to just south of Osborne St., at the Schoonerville Sports Bar & Grill.
 - iii. Work is scheduled to be complete by Mid 2020.
- If time allows, we will also discuss the following:
 - i. LADWP has just announced its new Power Outage Notification System.
 - Customers can sign up through their LADWP account on ladwp.com by clicking on the "Outage Alerts" tab and following the prompts. For a short video explaining how to enroll, [click here](#).
 - Customers are encouraged to report outages as soon as they occur using LADWP's improved web-based outage management system at www.ladwp.com/outages, or by calling LADWP's Customer Service department at 1-800-DIAL-DWP. The most up-to-date information on power outages can be found on [LADWP's website](#) or on Twitter ([@LADWP](#)).
 - ii. Update on the Smart Grid Smart Grid Regional Demonstration Project.

10. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at for discussion. [N/A]

11. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Uebersax) (**WNC-2019-070919-02**)
 - i. Moore Business Results Invoices (Outreach)
 - Moore Business Results – Invoice #WNC-2019-0701 in the amount of \$278.30 (for activity in the month of June)
 - ii. Valentino’s expenses for meeting food for the following months:
 - July 09, 2019 meeting in the amount of \$50.00
 - iii. ExtraSpace Storage fees for the following months:
 - June Storage expense: \$244.00

-Mr. Lace moved to approve the items on the Financial Consent Calendar
 -Ms. Giglio seconded the motion
 -Vote taken on WNC-2019-070919-02

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gregory Coley	Assistant Treasurer	X					
Ajantha Sriramya	At-Large	X					
Lisa Reeber	Secretary	X					
David Uebersax	President	X					
Erick Lace	Parliamentarian	X					
Franklin Solis	At-Large	X					
JJ Popowich	Vice President	X					
John Poer	At-Large						X
Steven Fuhrman	At-Large	X					
Judith Giglio	At-Large	X					
Sayed Amir Malekpour	Assistant Parliamentarian				X		
Victor Lerma	Assistant Secretary	X					
Samantha Ludwig	Treasurer	X					
Tamicka Eisley	At-Large					X	
Vacant	Youth Rep.						
		11	0	0	1	1	1

Motion passed 11-0-0

12. **TREASURER’S REPORT:** (Ludwig/Coley/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer’s bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve Monthly Expense Report (MER) for June 2019:

WNC-2019-070919-03: “The Winnetka NC Board has reviewed the June 2019 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Ludwig/Coley/Uebersax)

-Ms. Ludwig reviewed the MER. The beginning balance was \$31627.38 with \$14150.12 spent and \$1150.00 pending. The end balance was \$16327.26.

-Mr. Popovich moved to accept the June MER as reported by Ms. Ludwig

-Mr. Lace seconded the motion

-Vote taken on WNC-2019-070919-03

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gregory Coley	Assistant Treasurer	X					
Ajantha Sriramya	At-Large	X					
Lisa Reeber	Secretary	X					
David Uebersax	President	X					
Erick Lace	Parliamentarian	X					
Franklin Solis	At-Large	X					
JJ Popowich	Vice President	X					
John Poer	At-Large						X
Steven Fuhrman	At-Large	X					
Tamicka Easley	At-Large					X	
Sayed Amir Malekpour	Assistant Parliamentarian				X		
Victor Lerma	Assistant Secretary	X					
Samantha Ludwig	Treasurer	X					
Judith Giglio	At-Large	X					
Vacant	Youth Rep.						
		11	0	0	1	1	1

Motion passed 11-0-0

13. NON-CONSENT CALENDAR

- Discussion & possible action to Review the 2019-2020 Office of the City Clerk Neighborhood Council Funding Program Fiscal Year Administrative Packet as completed pursuant to discussion at the June 11 Board Meeting, and entertain any updates if appropriate.

-Ms Ludwig reviewed the revised budget to be submitted with packet. Due to the rollover amounts not being reconciled until August, Ms Ludwig proposed removing the \$10,000 from Outreach and then adding it back when rollover is reconciled.

-Mr. Lace moved to accept budget with proposed adjustment.

-Mr. Popovich seconded the motion.

-Vote taken on WNC-2019-070919-04. Mr. Sriramya left meeting at 9:04 pm.

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gregory Coley	Assistant Treasurer	X					
Ajantha Sriramya	At-Large				X		
Lisa Reeber	Secretary	X					
David Uebersax	President	X					
Erick Lace	Parliamentarian	X					
Franklin Solis	At-Large	X					
JJ Popowich	Vice President	X					
John Poer	At-Large						X

Steven Fuhrman	At-Large	X					
Tamicka Eisley	At-Large					X	
Sayed Amir Malekpour	Assistant Parliamentarian				X		
Victor Lerma	Assistant Secretary	X					
Samantha Ludwig	Treasurer	X					
Judith Giglio	At-Large	X					
Vacant	Youth Rep.						
		10	0	0	2	1	1

Motion passed 11-0-0

- Discussion and possible action to fill Board Vacancies
 - i. Board Member and Outreach Chair Tamicka Eisley has given notice that she will not be able to continue with WNC, as she is moving out of the area. Ms. Eisley has been a wonderful addition to the Board, taking the reins of the Outreach Committee and establishing a WNC Movie Night event, established last summer. In addition to that, she has helped in the management of Board Meetings and the process of capturing of notes so as to aid in the preparation of Minutes, whether as Assistant Secretary, or as a spare pair of hands. We thank Tamicka for her service, and wish her well in her future endeavors.
 - ii. In addition to the need to now fill one At Large Director Seat 2021, we continue to search for someone to fill the Youth Member Seat. These (and any other openings) will be discussed so as to determine when outreach and notification as appropriate can be conducted, with candidate presentations and appointments can be made at an upcoming meeting.
 - iii.
- Discussion and possible action to review Board Member attendance policy per WNC Bylaws.

Unclear what was said for this

- Overview of WNC Committees currently active, with a goal of updating Board Member participation. (Including the nomination and appointment of a new Outreach Committee Chair).
 - Planning and Land Use Management Committee needs 2 more members.
 - Public Safety Committee will be meeting the 4th Wednesday of the month.
 - Youth Advocacy Committee will start back up in August and needs one more member.
 - Outreach and Social Media Committee needs a chair.
 - Ms. Reeber stated she would be willing to be chair.
 - Mr. Popovich moved to nominate Ms. Reeber
 - Mr. Lace seconded the motion
 - Vote taken on WNC-2019-070919-05

Board Member	Position	Yes	No	Abstain	Absent	Ineligible	Recused
Gregory Coley	Assistant Treasurer	X					
Ajantha Sriramya	At-Large				X		
Lisa Reeber	Secretary	X					
David Uebersax	President	X					
Erick Lace	Parliamentarian	X					
Franklin Solis	At-Large	X					
JJ Popowich	Vice President	X					

John Poer	At-Large							X
Steven Fuhrman	At-Large	X						
Tamicka Easley	At-Large						X	
Sayed Amir Malekpour	Assistant Parliamentarian				X			
Victor Lerma	Assistant Secretary	X						
Samantha Ludwig	Treasurer	X						
Judith Giglio	At-Large	X						
Vacant	Youth Rep.							
		10	0	0	2	1		1

Motion passed 10-0-0

- Discussion and possible action to schedule a Board Workshop, along the lines of the Department Of Neighborhood Empowerment 'Board Retreat' concept, as a means for the current Board to coalesce into an ever more dynamic team to further the interests and needs of the stakeholders of the WNC and the Winnetka community.

Mr. Uebersax made a verbal proposal for a Board retreat. A few members said yes and a few did not appear to give an answer. Mr. Uebersax stated this can be discussed more in depth at next month's meeting.

14. REGULAR COMMITTEE REPORTS & MOTIONS

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [5 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM
 - Meetings suspended until further notice.
Two more members are needed.
- **Public Safety Committee (PSC) Report** (Ludwig) [15 min]
NOTICE: The PS Committee Meeting: TBD (Location to be decided)

-Meetings will be the 4th Wednesday at 6:30 pm.
- **Public Works & Transportation Committee (PWT) Report** (Uebersax) [10 min]
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center
 - Discussion as to scheduling and preliminary planning for the 2020 Spring Clean, suggested for April 18, at Winnetka Park, and possible additional locations such as Quimby or Runnymede Parks.
Unclear what was said about this.
- **Outreach & Social Media Committee (OSM) Report** (Vacant) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
 - No report this month
- **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - No report this month
- **Budget & Finance Committee (B&F) Report** (Uebersax) [5 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)

- i. No Report this month
- **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. **No report this month**
- **Budget Advocate/Budget Rep Report** (Eisley)
 - i. Update Budget Representative designation for 2019-2020
-Defaulted to President and Treasurer

2. OFFICER & LIAISON REPORTS

- President's Report (Uebersax) [5 min]
- Secretary's Report (Reeber/Lerma) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

3. GOOD OF THE ORDER [2 min]

4. MEETING ADJOURNED **Meeting adjourned at 9:39 pm**

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-992-1650, or via email at duebersax@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10

days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.