



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, February 12, 2019, 6:30 PM

Winnetka Convention Center,

20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Treasurer	Parliamentarian	Assistant Treasurer
JJ Popowich	David Uebersax	Christopher Persaud	Franklin Solis	Victor Lerma
Board Members				
Steven Fuhrman	Erick Lace	Tess Reyes-Dunn	Tamicka Eisley	John Poer
Ajantha Sriramy	Judith Giglio	Samantha Ludwig	Bettie Ross Blumer	Vacant

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
2. **CONVENE MEETING**
3. **PLEDGE OF ALLEGIANCE** [1 min]
4. **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Position	Present	Absent	Excused
Ajantha Sriramy	At-Large		X	
Bettie Ross Blumer	At-Large		X	
David Uebersax	Vice President	X		
Erick Lace	At-Large	X		
Franklin Solis	Parliamentarian		X	
Christopher Persaud	Treasurer		X	
JJ Popowich	President	X		
John Poer	At-Large		X	
Steven Fuhrman	At-Large	X		
Tamicka Eisley	At-Large		X	
Tess Reyes-Dunn	At-Large		X	
Judith Giglio	At-Large	X		
Victor Lerma	At-Large	X		
Samantha Ludwig	At-Large	X		
Vacant	Youth Rep.			
		8	7	0

5. **MEETING RULES & ANNOUNCEMENTS** [2 min]

The Board may take action on any item on the agenda, and agenda items may be taken out of order.

6. APPROVAL OF MINUTES [5 min]

- Discussion and possible action to approve the October 2018 meeting minutes (**WNC-2019-021219-01**)
- Discussion and possible action to approve the December 2018 meeting minutes (**WNC-2019-021219-02**)
- Discussion and possible action to approve the January 2019 meeting minutes (**WNC-2019-021219-03**)

7. GOVERNMENT REPRESENTATIVES [5 min each, 20 min max]

- Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Stern, the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
 - Myra, State Senator
 - Ms. Kathleen Quinn, from Department of Neighborhood Empowerment was in attendance and reminded everyone that we are in the open candidate filing period. She let the Board know that she would like a list of non-profits.

8. PUBLIC COMMENT: Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

- Florine Goodman, United Chambers of Commerce and Winnetka Chamber of Commerce. She said that they have spoken to Nora from the Valley and they would like to partner with the Winnetka NC about a Winnetka Movie night. She said that the date they have in mind is September 20th and would be held at St. Joseph of the Worker's Church. She would also like us to do other things with the Chamber of Commerce.
- In regards to the United Chambers of Commerce, she was talking about the Inspirational Women of the San Fernando Valley. This is an annual event that honors women who have done something to make the lives of people in our community better. They usually honor five to seven women. The women usually attend and talk about what they have done and what they can do.
- Mr. Popowich thanked her for coming and said that we have partnered with the Chamber in the past. He shared that he is excited to partner with them again. He asked for information in an electronic format for the Inspirational Women of the San Fernando Valley.
- Judith reminded everyone of the Basic Car 781 Community meeting for the Devonshire Division is coming up on Thursday, February 23, 2019. Keith Banks from Councilmember Blumenfield's office will be in attendance.
- Mr. Joe Suh, Senior Area Manager for the Small Business Association Los Angeles District office which covers our area. He shared some names of now large businesses that have grown into industry titans. Their mission is to Free counseling, access to capital, contracting services, emergency assistance. SCORE: Senior Core of Retired Executives that offer mentoring s services to help the small business person grown and improve their business operations. These are free or low cost services. They also have Small Business Development Centers which also offer the same type of business technical, management, and basic business information that small business owners. They also have Women's Business Centers and Veteran Business Outreach

Center. They provide special services tailored to these constituents. They also have small business loans to help people obtain capital needed to start and expand businesses. All of these services are available at www.sba.gov. He shared statistics about some of the services they provide including disaster assistance loans. He did point out that the SBA will offer disaster assistance even for non-business owners.

- Mr. Khalid is a small business owner who has been in business for over 40 years. He said that he did a survey of 100 people in the Winnetka area and only 8 of a hundred knew who we were. His research shows we have over 40,000 citizens, and over 620 new stakeholders who have recently moved into our area. He said that the Winnetka NC should do some outreach. He shared that he is working with other NCs that send new stakeholders a postcard. He said he would like to meet with our Outreach Chair.
- Mr. Popowich asked about targeted mailing for PLUM Committee

9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

10. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (**WNC-2019-021219-04**)
 - i. Moore Business Results Invoices (Outreach)
 - Moore Business Results – Invoice #WNC-2019-0201 in the amount of \$355.21 (for activity in the month of January)
 - ii. Valentino’s expenses for meeting food for the following months:
 - February 12, 2019 meeting in the amount of \$50.00
 - iii. ExtraSpace Storage fees for the following months:
 - February Storage expense: \$232.00
- Mr. Lace moved
- Mr. Persaud seconds

Board Member	Position	Yes	No	Abstain	Not Eligible	Absent
Ajantha Sriramya	At-Large					X
Bettie Ross Blumer	At-Large				X	
Christopher Persaud	Treasurer	X				
David Uebersax	Vice President	X				
Erick Lace	At-Large	X				
Franklin Solis	Parliamentarian					X
JJ Popowich	President	X				
John Poer	At-Large					X
Steven Fuhrman	At-Large	X				
Tamicka Easley	At-Large					X
Tess Reyes-Dunn	At-Large					X

Victor Lerma	At-Large	X				
Samantha Ludwig	At-Large	X				
Judith Giglio	At-Large	X				
Vacant	Youth Rep.				X	
		8	0	0	2	5

- Motion passes 8-0

11. NON-CONSENT CALENDAR

- Discussion and possible action regarding rate increases from Moore Business Results, our current webmaster. More Business Results has reported they are raising their hourly rates for the following categories of work:

Communications: From \$103.00 to \$115.00

Developer: From \$63.00 to \$70.00

Designer: From \$95.00 to \$105.00

This is the first increase in several years from Moore Business Results.

- Mr. Popowich read through the item and explained this was the first increase in four years.
- Mr. Lace asked if we needed to make a motion on this item at this time.
- Mr. Popowich commented that he wasn't sure how the Board would like to proceed.
- Mr. Fuhman said he didn't feel we really needed to take action on it.
- Mr. Ubersax pointed out it really is just an adjustment of our budget if we needed to. He stated that we have set it up to so we pay a set amount each month automatically, and if she exceeds that amount (currently \$450.00 per month) then the Board would vote on that specifically.
- Ms. Quinn confirmed this is likely a City approved increase. She doesn't feel we would need to do anything unless it exceeds the budget.
- Mr. Lace said that it sounds like we don't have to do anything.
- Mr. Ubersax said we would have to analyze the bills or ask her for an estimate. He said he doesn't feel we have to address it now.
- Mr. Popowich said he agrees and doesn't think we really need to take an action at this time, he just had to let everyone know.
- Mr. Fuhman asked if she charges on a fifteen minute increments. He was interested to find out if she charges us to just put up a link and whether that is worth it.
- Mr. Popowich said that he doesn't know for sure. He does not think her billing is that sophisticated, but often times when we add a link she also writes an article
- Mr. Ubersax said that she has pretty much operated autonomously and has a good sense.
- Ms. Quinn said that we can get a copy of the contract from the City and check.
- Mr. Fuhman asked her to do so.

12. **TREASURER’S REPORT:** (Persaud/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer’s bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for January 2019

WNC-2019-021219-05: “The Winnetka NC Board has reviewed the January 2019 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Persaud/Uebersax)

- Mr. Uebersax reviewed the MER. He also announced that going forward certain times like the monthly food bills needs to be itemized.
- Mr. Lace moved
- Ms. Giglio
- Mr. Popowich called roll.

Board Member	Position	Yes	No	Abstain	Not Eligible	Absent
Ajantha Sriramya	At-Large					X
Bettie Ross Blumer	At-Large				X	
Christopher Persaud	Treasurer	X				
David Uebersax	Vice President	X				
Erick Lace	At-Large	X				
Franklin Solis	Parliamentarian					X
JJ Popowich	President	X				
John Poer	At-Large					X
Steven Fuhrman	At-Large	X				
Tamicka Easley	At-Large					X
Tess Reyes-Dunn	At-Large					X
Victor Lerma	At-Large	X				
Samantha Ludwig	At-Large	X				
Judith Giglio	At-Large	X				
Vacant	Youth Rep.				X	
		8	0	0	2	5

- Motion passes 8-0

13. **REGULAR COMMITTEE REPORTS & MOTIONS**

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
- NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM

i. Meetings suspended until further notice

- **Public Safety Committee (PSC) Report** (Ludwig) [15 min]
NOTICE: The PS Committee Meeting: TBD (Location to be decided)

i. Discussion and possible action to approve a request to send a letter to Councilmember

Blumenfield and others requesting public restrooms at Quimby Park.

- Ms. Ludwig shared that her committee has been discussing adding restroom facilities to Quimby Park. This is the only park of the three parks we have in our community that does not have permanent restrooms. She shared that one way to combat homeless people taking over parks is to make sure the parks are used more often. One barrier to families using that park is the lack of restroom facilities. She shared that a few committee members are currently circulating a petition to get support. Once that is done, can we then approve support?
- Mr. Popowich shared the process.
- Mr. Fuhrman shared that this was something they had discussed in the past. He said that he brought it up at one point. The past reason for not doing it for the previous Councilman was that it would attract crime. He shared that he wasn't sure she would get the current Councilman's support but it does have to be something that will be attractive and useful for the park.
- Ms. Ludwig said she appreciates those comments but that is the City or Police Departments take on it then they should be trying to close all the park restrooms. She said that personally feels that a more used park makes it safer. She shared some of the amenities that the park has.
- Ms. Ross-Blumer said that when she first came on the Council there was a huge issue near the Metro Park & Ride near Pierce with people using the alley behind the homes there to go to the rest room. She encouraged the Ms. Ludwig to do her research and find out what the backlash.
- Ms. Ludwig said that she understands the concerns about having a closed room that people can't see into. She said especially now that the bike line is being expanded.
- Mr. Popowich encouraged Ms. Ludwig
- Ms. Ludwig announced her meeting will be the fourth Wednesday of every month.
- **Public Works & Transportation Committee (PWT) Report (Uebersax) [25 min]**
NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center
 - i. Discussion and possible action regarding a report on the upcoming Annual Spring Clean Event.
 - Mr. Uebersax announced that the Spring Clean is scheduled for April 27th from 10-1. Set-up time is 9 AM. Pizza will be available for volunteers.
 - We will meet at Winnetka NC and spread out from there depending on the number of volunteers.
 - Mr. Lace asked if he can share that date as a final date with the schools.
 - Mr. Uebersax thanked him and said yes. He shared that he would like to partner with other Committees like Outreach.
 - Ms. Ludwig shared that she would like to see the same type of event at Quimby on the same day.

- Mr. Uebersax said that would be a good idea and he is willing to work with her. He also said that any community groups that we can work with he would like to work with them. He spoke about the schools that used to have service hours, and he also said the Chamber would be a good addition.
 - Mr. Uebersax said that he is reducing the Committee from 7 to 5 so they can get quorums. He thanked Mr. Lerma and Mr. Pour in absentia for their service to the committee.
 - Mr. Uebersax also talked about the Winnetka Ave traffic program to reduce the lane and restore the parking and bike lanes. He has not heard how the last community meeting went.
 - He said that he is keeping a focus on mobility issues and is still holding to have Lime come in and talk to the Committee.
 - He also talked about recent pot hole blitzes and that his committee continues to work with the Bureau of Street Services to focus on areas that are brought to our attention. He recommended that people also use 311 app to clean it up.
- **Outreach & Social Media Committee (OSM) Report** (Eisley) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
 - i.
 - **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - Mr. Lace commented the he is still looking to get a Youth rep and are working with Public, Private, and Charter Schools.
 -
 - **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
 - **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. Discussion and possible action about having a special meeting to discuss election issues. At this time the Board is not doing any advertising to attract candidates. We need to focus on the elections. The possible meeting date would be next Tuesday.
 - Ms. Quinn offered to meet up and canvass neighborhoods. She said that she will request the City to do a mailer to 500 residents at random. She also offered to provide generic flyers.
 - There was a discussion with about things that we could do. Mr. Popowich shared that we could do flyers, a newsletter, or postcards. There was a discussion about a joint meeting Monday. Ms. Quinn will provide a contact for Nextdoor. She will she send us materials we use.

- **Budget Advocate/Budget Rep Report (Eisley)**

OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- Mr. Uebersax shared that LANCC had tried to pass a motion to request a moratorium on road diets. This got bike activists excited and several came out and LANCC tabled it. They have not taken action on it since then. He shared that several complaints have caused there to be a question about the viability of these coalitions and whether they can meet or not meet due to Brown Act.
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

2. GOOD OF THE ORDER [2 min]

3. MEETING ADJOURNED

THE AMERICAN WITH DISABILITIES ACT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the either:

- The Winnetka NC Board Secretary via email at secretary@winnetkanc.com, or
- The Winnetka NC President at 818-648-6219, or via email at jpopowich@winnetkanc.com.

PUBLIC ACCESS OF RECORDS

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: www.winnetkanc.com or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the Winnetka NC Board Secretary via email at secretary@winnetkanc.com.

RECONSIDERATION AND GRIEVANCE PROCESS

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place immediately following the original action or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and Take an Action.

If the motion to reconsider an action is to be scheduled at the meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a {Proposed} Action should the motion to reconsider be approved. A Board member who has previously voted on the prevailing side of the original action taken can only make a motion for reconsideration.

If a motion for reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Brown Act.

PROCESS FOR FILING A GRIEVANCE

Any grievance by a Stakeholder must be submitted in writing to the Secretary of the Board of Directors. The Secretary shall then within no more than 30 days refer the matter to an ad-hoc grievance panel comprised of 3 Stakeholders who are randomly selected by the Council Secretary from a list of Stakeholders who have previously expressed an interest in serving from time to time on such a grievance panel. The Secretary will coordinate a time and a place, not to exceed 10 days, for the panel to meet with the person(s) submitting a grievance and to discuss ways in which the dispute may be resolved.

Thereafter, a panel member shall promptly prepare a written report to be forwarded by the Secretary to the Board to be heard at the next board meeting outlining the panel's collective recommendations for resolving the grievance. The Board of Directors may receive a copy of the panel's report and recommendations prior to any meeting by the Board, but the matter shall not be discussed among the Board members until the matter is heard at the next regular meeting of the Board pursuant to the Ralph M. Brown Act.

This formal grievance process is not intended to apply to Stakeholders who simply disagree with a position or action taken by the Board at one of its meetings.

Those grievances can be aired at the Board meetings. This grievance process is intended to address matters involving procedural disputes, e.g., the Board's failure to comply with the Board's Rules or Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, state law, and/or federal law.

In the event that a grievance cannot be resolved through this grievance process, the complainant has the right to appeal the matter to the Department of Neighborhood Empowerment for consideration or dispute resolution.

SERVICIOS DE TRADUCCION

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 Dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (310) 562-3268.