



Winnetka Neighborhood Council

GENERAL MEETING AGENDA

Tuesday, March 13, 2018, 6:30 PM

Winnetka Convention Center,
20122 Vanowen St. Winnetka, CA 91306

(Located next to Winnetka Bowl, ground floor of hotel)

board@winnetknc.com | www.winnetkaNC.com | @winnetkaNC



President	Vice-President	Treasurer	Parliamentarian	Secretary
JJ Popowich	David Uebersax	Christopher Persaud	Franklin Solis	Vacant
Board Members				
Steven Fuhrman	Erick Lace	Joshua Belkin	Tess Reyes-Dunn	Tamicka Easley
John Poer	Ajantha Sriramya	Matthew Gregorchuk	Jaime Pelaez	Jonathan Lewis

The Winnetka Neighborhood Council holds its regular meetings on the second Tuesday of every month and may also call any additional required special meetings in accordance with its Bylaws and the Brown Act. The agenda for a regular or special meeting is posted for public review within Winnetka, 91306, at the following location: Winnetka Recreation Center, 8401 Winnetka Ave., CA 91306 and are available on our website at www.winnetkanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at the website below:

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is not specifically listed on this agenda yet is within the Board's jurisdiction. The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. The Speaker Card ensures that each speaker's name is complete and correct in the meeting's Minutes. Public Comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker. Before a Board vote on any item, any member of the public who has not filled out a Speaker Card will be accorded 1 minute to make a statement. This period will last no longer than 5 minutes total.

1. **MEET & GREET** (Refreshments) [10 min] _____ # of Guests
2. **CONVENE MEETING**
3. **PLEDGE OF ALLEGIANCE** [1 min]
4. **BOARD MEMBER ROLL CALL** [2 min]

Board Member	Position	Present	Absent	Excused
Ajantha Sriramya	At-Large		X	
Joshua Belkin	At-Large	X		
David Uebersax	Vice President	X		
Erick Lace	At-Large	X		
Franklin Solis	Parliamentarian		X	
Christopher Persaud	Treasurer	X		
JJ Popowich	President	X		
John Poer	At-Large		X	
Steven Fuhrman	At-Large		X	
Tamika Easley	At-Large	X		
Tess Reyes-Dunn	At-Large	X		
Jaime Pelaez	At-Large			
Vacant	At-Large			
Vacant	At-Large			
Vacant	Youth Rep.			
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- NOTE: At our April 2018 meeting we will be looking at Board member attendance and making a determination, based on our bylaws, whether anyone is not in compliance and whether any action should be taken.

5. **MEETING RULES & ANNOUNCEMENTS** [2 min]

6. **APPROVAL OF MINUTES** [5 min]

- Motion to approve minutes for November 14, 2017 (Popowich) (**WNC-2018-031318-01**)
- Motion to approve minutes for January 9, 2018 (Popowich) (**WNC-2018-031318-02**)
- Motion to approve minutes for February 13, 2018 (Popowich) (**WNC-2018-031318-03**)

7. **GOVERNMENT REPRESENTATIVES** [5 min each, 20 min max]

- Updates: The latest information from representatives of the offices of Mayor Garcetti, Councilman Bob Blumenfield (CM BB), Congressman Brad Sherman (CMN BS), State Senator Henry Stern (S FP), the LAPD, LAFD, LAUSD, Dept. of Neighborhood Empowerment (DONE), Board of Neighborhood Commissioners (BONC), and any other local, state, or federal agencies in attendance.
- Mr. Keith Banks was in attendance.
 - He spoke about the work that has been going on at Roscoe and Winnetka and announced a water trunk line is leaking. In order to fix it they need to find the leak and will be digging into the streets until they find it and then they will need to repair it. This could last until April 27th.
 - He announced the Winnetka Park Recreation has a new advisory Board and working with the Board and Parks & Recreation they have identified several improvements which include improved lighting, a new floor, new hoops inside the Recreation Center, and new gates to deter homeless people congregating near the doors. They will also be looking at the costs of installing a track at the park. They are also working on fixing the gate (to the parking lot) and once fixed the LAPD will be given a key to lock the gates at night.
- Samantha Veloz, from the LA City Attorney's Office Victim Assistance Program, and assigned to the LAPD Topanga station will address the Board.
 - Ms. Veloz and Cecilia Luna representative introduced themselves. The advocates are located at all police stations and traffic locations and a few other safety locations. They are located at the police station and provide support to victims of crime. This can include providing them with information about various City programs that can help victims.
- Jason Liss, Director of Winnetka Park Recreation Center, will be in attendance to discuss possible partnerships at the park.
 - Mr. Liss introduced himself as the new Director of the Winnetka Park Recreation Center and has been there since July of 2017. He also announced that they have established the park advisory Board. He announced a few upcoming events. March 23-25 will be a festival. The Saturday before Easter will be an Easter Egg hunt. He acknowledged that they have had a problem with the homeless but through the efforts of the Park Rangers, LAPD, and Councilmember Blumenfield's Office they have made a lot of improvements.
 - A stakeholder announced they will have a Neighborhood Watch meeting Saturday March 17th at 2 PM. She invited everyone to attend and asked the Board members to attend.
 - Ms. Easley asked if Mr. Liss is the contact in case we want to partner with the park.
 - Mr. Liss also suggested that the WNC look at providing funding for the Egg Hunt. He will bring this up for the next budget.

8. **PUBLIC COMMENT:** Comments from the public on any items not specifically listed on this agenda. Board Members should not address or discuss these comments other than to direct matters to the

appropriate Winnetka NC committee or other government agency. [3 min each, 20 min max]

- Mr. Raymond Bishop announced himself as a candidate for the 45th Assembly District. He spoke to the community about his background and what he is trying to do.
- Mr. David Brown, an Emergency Preparedness Educator was in attendance and wanted to let the community know about an upcoming opportunity to obtain information that may be useful in the event of an emergency. Sunday April 22nd will be an opportunity to study and take the test to become a Ham Radio Operator. For more information interested stakeholders can contact hamclass@goodkin.net. There is a cost.
 - Ms. Reyes-Dunn reminded everyone there is an upcoming class for CPR. She also announced there is an upcoming emergency fair in October of 2018. She urged everyone to get prepared because earthquakes are inevitable. She urged people to store water for a month, instead of the three days.
 - Mr. Brown announced the Emergency Preparedness Fair will be September 21st at the Northridge Fashion Center. The mall will be helping to drive attendance by offering numerous sales and event. The Fair will open at 9 AM and conclude at 1:30 PM. All attendees will receive an emergency kit while supplies last.
- Mr. Rafael Bernardino introduced himself. He lives in Sherman Oaks, but he comes to Winnetka twice a month to get his hair cut. He is a former Police Commissioner for the City of Los Angeles. He also reminded people to have extra medicine because that is something that you will need. He is here, as a representative for potential businessman who is looking at opening a cannabis business. He said the City has not yet released the rules and the method for applying but when they do, they will apply.
- Mr. Juan Lopez, a stakeholder and Neighborhood Watch representative introduced himself. He pointed out there is a lack of quorum and this a continual problem as well as the problem with the Public Safety Committee. How do we address that?
 - Mr. Popowich acknowledged the problem and announced that the Board has three vacancies (Mr. Lewis, who resigned last month, Mr. Gregorchuck who resigned today, and Mr. Jonathan Lewis, our Youth Representative who is termed out due to age) this leaves – two at-large, and one youth representative position (age 16-18). He announced he will be placing an item on the April agenda to consider stakeholders for appointment to these spots. He also acknowledged the problem with the Public Safety Committee is the same – Mr. Solis has been unable to get a quorum to have a meeting.

Finally, he acknowledged they have several Board members who have illnesses that has been preventing them from attending. He will be speaking to these Board members and we may need to address this through the attendance item in the By Laws.
 -
- Ms. Chris S. she is here on behalf of Patel
- Mr. John Pelzner is a candidate for the 30th Congressional District. He spoke to those in attendance about why he is running.
- Ms. Nora Ross, Executive Director of the Valley Cultural Center - The Outreach Committee is going to be putting on a drive-in night. They are considering three different locations.

9. **CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the of discussion. [5 min]

10. **FINANCIAL CONSENT CALENDAR:** Board members or members of the public may request any item listed on the consent calendar to be pulled for discussion. If you wish to pull an item for discussion, please advise the Secretary before the meeting or request the item be pulled at the time it is brought up for discussion. [15min]

- The WNC approves the following items on the Financial Consent Calendar. (Popowich) (**WNC-2018-031318-04**)
 - i. Moore Business Results Invoices (Outreach)
 - March 1, 2018 invoice (WNC 2018 0201) for February 2018 activity expense: \$528.26
 - ii. Winnetka Convention Center:
 - Winnetka Convention Center (Monday 02/26/18 PWT-Committee): \$100
 - Winnetka Convention Center (Monday 02/27/18 Outreach-Committee): \$100
 - iii. Valentino's expenses for meeting food for the following months:
 - March 13, 2018 meeting in the amount of \$50.00
 - iv. ExtraSpace Storage fees for the following months:
 - March Storage expense: \$221.00

11. **NON-CONSENT CALENDAR**

- i. Discussion and possible action to consider allocating up to \$3100 to purchase up to 10 banners to be placed along Sherman Way or Winnetka Ave. (**WNC-2018-031318-05**)
- ii. Discussion and possible action to consider an NPG request from the Southern California Preparedness Foundation for \$850 to support the Valley Disaster Preparedness Fair to be held on September 29, 2018 from 9:00-3:00 PM at the Northridge Fashion Center Parking lot. The WNC will discuss whether funds can be approved from this year's budget for this project since the project is currently in the planning stages and work is ongoing. (**WNC-2018-031318-06**)
- iii. Discussion and possible action to select a new Secretary for the Winnetka NC. The position was vacated by Mathew Gregorchuck effective June 2017. The Board will hear from interested Board members and conduct a vote to select the new Secretary. (15 min) (**WNC-2018-031318-07**)

12. **TREASURER'S REPORT:** (Persaud/Uebersax) Update, discussion, and possible action regarding the status of Winnetka NC finances, the WNC checking account, and the Treasurer's bank account Access, plus any additional financial reports as needed other than the MERs.

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for September 2017

WNC-2018-031318-08: "The Winnetka NC Board has reviewed the September 2017 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk." (Persaud/Uebersax) (This item was tabled in October to address the \$0.94 "Foreign Transaction Fee"

- Discussion, review, and approve any outstanding Monthly Expense Reports (MER) for February

WNC-2018-031318-09: “The Winnetka NC Board has reviewed the February 2018 Monthly Expenditure Reports. The Board approves the report and authorizes the Treasurer to submit the report to the City Clerk.” (Persaud/Uebersax)

- Discussion and possible action regarding the Assistant Treasurer position. (**WNC-2018-031318-10**)

13. REGULAR COMMITTEE REPORTS & MOTIONS

- **Planning & Land Use Management Committee (PLUM) Report** (Popowich) [45 min]
 - NOTICE: The PLUM Committee Meeting: 3rd Tuesday of each month at 6:30 PM
 - i. Important Notes: We will be meeting on March 20, 2018 to discuss the latest proposed design for the development of the property located at 7111 N. Winnetka Ave., Winnetka, CA and a proposed project for 20116 Sherman Way (corner Winnetka/Sherman Way). This meeting replaces the meeting that we missed in February. **This meeting will be held at Limerick Elementary School due to a scheduling conflict with the Winnetka Convention Center** (this is an emergency exception to the rule for holding meetings at WCC due to the need to take action before these two projects are heard by the City Planning Commission.)
- **Public Safety Committee (PSC) Report** (Solis) [15 min]
 - NOTICE: The PS Committee Meeting: TBD (Location to be decided)
 - i. Discussion and possible action on a request to approve an Neighborhood Purpose Grant (NPG) in the amount of \$5000.00 for the California Highway Patrol – Woodland Hills station’s Senior Volunteer Program. These funds would be earmarked for the purchase of equipment and educational materials for the Age Well Drive Safe Program for Seniors. (**WNC-2018-031318-11**)
- **Public Works & Transportation Committee (PWT) Report** (Uebersax) [25 min]
 - NOTICE: The PWT Committee Meeting is held at the Winnetka Convention Center
 - Discussion and possible action regarding the 2018 Spring Clean Event. to be held on Saturday, April 21, 2018, from 10am (set up and snacks at 9am) to 2pm, with food served following. The Board will be discussing how we will allocate the \$1000 in funding in the following manner: \$200 each for Supplies, Drinks/Snacks, and \$600 or remainder for food, most likely pizza. (**WNC-2018-031318-12**)
 - Announced the Spring Clean on April 21, 2018. They will be meeting Winnetka Park and then move out from there to areas throughout Winnetka to pick up trash.
 - Mr. Belkin asked how people sign up.
 - Mr. Uebersax said they don’t need to sign up, but if there is a group we would like to know in advance.
 - Mr. Popowich suggested they send an email to board@winnetkanc.com
 - Discussion and possible action to partner with Councilmember Blumenfield to plant trees in specific areas of Winnetka, along the parkways. Councilmember Blumenfield is committing half of the expected \$39,040 cost. The Committee is recommending the Board approve funding this project for up to \$19,520, between the 2017-2018 and

2018-19 Budget Years. Councilmember Blumenfield's Field Deputy Svetlana Pravina will be on hand to discuss the program. (**WNC-2018-031318-13**)

- **Outreach & Social Media Committee (OSM) Report** (Eisley) [15 min]
NOTICE: The OSM Committee Meeting: TBD (Location to be decided)
 - Discussion and possible action on funding for the Winnetka Movie night, tentatively scheduled for the Saturday before school resumes in August 2018. The NPG will in the amount of \$5,000. (**WNC-2018-031318-14**)
 - Update, discussion and possible action on the status of the Winnetka NC newsletter. The newsletter will focus on the: Spring Clean, Movie Night- Save the Date, Elections, Winnetka fun facts, Open Seat on Board and possible items from stakeholders, as well as normal Committee updates. This may include a discussion to approve funding for the newsletter an amount ranging from \$4000 to \$6000 dollars. (**WNC-2018-031318-15**)
- **Youth Advocacy Committee (YAC) Report** (Lace) [15 min]
NOTICE: The YAC Committee Meeting: TBD (Location to be decided)
 - i. Discussion and possible action on an update from the Committee regarding the status of obtaining the 2018 NPG for the local schools. NPGs need to be signed and obtained before the end of the fiscal year. This may include action to approve funds for any NPG received at the meeting in accordance with the budget. (**WNC-2018-031318-16**)
- **Budget & Finance Committee (B&F) Report** (Uebersax) [20 min]
NOTICE: The B&F Committee Meeting: TBD (Location to be decided)
 - i. Report this month
- **Rule, Elections & By-Laws Committee (REB) Report** (Uebersax) [5 min]
NOTICE: The REB Committee Meeting: TBD (Location to be decided)
 - i. No Report this month
- **Budget Advocate/Budget Rep Report** (Green)

14. OFFICER & LIAISON REPORTS

- President's Report (Popowich) [5 min]
- Secretary's Report (Vacant/Green) [4 min]
- LA City Council District 3 Beautification Action Team Liaison Report: (No Rep) [5 min]
- LA DWP Memorandum of Understanding Oversight Committee Report (Uebersax) [5min]
- LA Neighborhood Council Coalition (LANCC) Report: (Uebersax): [5 min]
- LA Public Works Liaison Report: (Uebersax) [5 min]
- Reserve Animal Control Officer (RACO) Liaison Report (Vacant) [5 min]
- Valley Alliance of Neighborhood Councils (VANC) Report: (??) [5 Min]

15. **GOOD OF THE ORDER** [2 min]

16. **MEETING ADJOURNED**